

COUNTY COUNCIL

July 11, 2019

- I. CALL TO ORDER:** The Parke County Council convened in a regular meeting on Thursday, July 11, 2019 to consider additional requests in excess of the Budget allowed for 2019, and to conduct such other business as may be properly brought before the Council.
- II. ROLL CALL:** Council members present were John K. Pratt, President; Jack B. Butler, James E. Howard, Rick Patton, Thomas E. Stambaugh, Roy Wrightsman; Laura J. Fischer, Auditor and Rusty Ratcliff, 3rd Deputy Auditor. Larry Gambaiani was absent. Also present were Katie Potter, Kim Shorter, Larry Bemis, Jim Meece, Stacie Jeffries, Betty Winters, Justin Cole and Julie Lanzone.
- III. READING OF THE MINUTES:** Minutes for the regular meeting held on June 13th, 2019 were approved upon a motion made by Thomas E. Stambaugh and seconded by James E. Howard.
- IV. ADDITIONAL APPROPRIATION REQUESTS:** The Council considered additional appropriation requests as published in the newspaper June 26th, 2019. Council President John K. Pratt reviewed the appropriations from written requests submitted by Auditor, Laura J. Fischer. Thus, the following ordinance was adopted: WHEREAS: it has been determined it is now necessary to appropriate more money than was appropriated in the annual budget for 2019, BE IT ORDAINED, by the County Council of Parke County, Indiana, for the expenses of said County government, the following additional sums of money are hereby appropriated and ordered set out of the funds herein specified, subject to the law governing the same: Roy Wrightsman made a motion to approve the additional appropriation requests as advertised on June 26th, 2019. The motion was seconded by Jack B. Butler and carried unanimously.

FUND/ DEPARTMENT	AMOUNT REQUESTED	AMOUNT APPROVED
Clerk's Incentive Fund		
Major Budget Classification/Capital Outlays/Equipment 8899-00-04-7020	1,009.99	1,009.99
Clerk's Incentive Fund Total	1,009.99	1,009.99
River Boat Fund		
Major Budget Classification/Capital Outlays/Equipment- Ambulance 1191-00-04-7021	17,936.00	17,936.00
River Boat Fund Total	17,936.00	17,936.00

- V. TRANSFER OF FUNDS:** Roy Wrightsman made a motion to approve the request for the transfer of funds as listed below. The motion was seconded by Thomas E. Stambaugh and the following resolution was adopted.

TRANSFERS

Be it resolved, the Parke County Council hereby approves the following request for transfer:

Amount: \$ 1,485.36
From: 2150-00-02-3010
Supplemental Juvenile Probation Fund/Supplies/Office Supplies
To: 2150-00-03-5020
Supplemental Juvenile Probation Fund/Other Services & Charges/Travel & Training

Amount: \$ 1,522.63
From: 2150-00-02-3100
Supplemental Juvenile Probation Fund/Supplies/Operating Supplies
To: 2150-00-03-5020
Supplemental Juvenile Probation Fund/Other Services & Charges/Travel & Training

Amount: \$ 449.04
From: 1213-00-03-5020
GAL/C.A.S.A. Fund/Other Services & Charges/Travel & Training
To: 1213-00-02-3100
GAL/C.A.S.A. Fund/Supplies/Educational Materials
Amount: \$ 5,461.61
From: 1213-00-03-5082
GAL/C.A.S.A. Fund/Other Services & Charges/Professional Services
To: 1213-00-03-5081
GAL/C.A.S.A. Fund/Other Services & Charges/C.A.S.A. Professional Services

VI. OTHER BUSINESS:

- The Council received the Wabash River Heritage Corridor Commission's May 8, 2019 minutes for review
- The Council reviewed the Parke County Veterans Service Office semi-annual report.

VII. JURY PAY: The Auditor presented the Parke County Clerk's certification of jury fees collected for March 2019 in the amount of \$104.33, April 2019 in the amount of \$60.85 and May 2019 in the amount of \$143.65, and requested the sum of \$308.83 be transferred into the Jury Pay Fund, pursuant to IC 33-19-8-8. James E. Howard made the motion to direct the Auditor to transfer the jury fees collected in the amount of \$308.83 from the County Users Fund to the Jury Fee Fund. The motion was seconded by Rick Patton and unanimously carried.

VIII. COMMITTEE REPORTS:

- Parke County Redevelopment Commission (RDC) – Roy Wrightsman
 - Held the statutorily required TIF Hearing.
 - A \$50.00 administrative fee will be charged on revolving loan applications. The fee will be refunded to the applicant should the application be denied.
 - In July's meeting process of dissolving the East Central TIF District will be completed.
- Planning and Zoning Commission – Jack B. Butler
 - Passed a vote to dissolve the East Central TIF District.
- Courthouse Security – John K. Pratt
 - No meeting held.
- Local Emergency Management Planning – Thomas E. Stambaugh
 - Held a well-attended training was held.

IX. NEW BUSINESS:

- **Parke County Sheriff – Justin Cole:**
 - The Jail is currently housing seventy-nine (79) inmates, of which twenty-two (22) are Department of Corrections (DoC) or out-of-county holdings. The Sheriff's Department billed \$17,623.00 for the month of June and \$185,168.00 year to date. The Jail's average billing is \$26,453.00 per month, the highest average since 2010.
 - DoC has a new reimbursement schedule for counties housing their inmates. Beginning in July 2019, the DoC will reimburse one lump sum to cover a twelve (12) month period. The County should receive \$116,563.28 from DoC for housing their inmates between July 2019 & July 2020.
 - Currently there is an inmate being housed at the Jail who is pregnant. She is due to have the baby on July 17, 2019.

- Three quotes have been obtained for the Computer Electronic Jail Control System replacement. The quotes are as follows:

- Security Automation Systems (SAS) at a base of rate of \$148,000.00 with additional options increasing the cost by \$8,750.00 to \$111,250.00.
- Stanley Security at a base rate of \$146,150.00 with additional options increasing the cost by \$5,175.00 to \$38,975.00.
- Johnson Controls at a total rate of \$418,510.00.

The Jail's current system was installed by Stanley Security. SAS offers a three year lease option. The decision will need to wait until August during budget time to be made.

- **Parke County Assessor – Katie Potter:**

- Potter will be able to submit the personal property file for approval to the State once the Auditor has confirmed the personal property file is balanced.
- The case filed with the Indiana Board of Tax Review (IBTR) regarding the taxation of flow easements on Cecil M. Harden Lake (Raccoon Lake) has been dismissed. The taxpayer will have until August 12, 2019 to file an appeal with the Indiana Tax Court.

- **Parke County Treasurer – Kim Shorter:**

- The office is in the process of certifying properties for the 2019 tax sale.

- **Parke County Commissioners – Jim Meece:**

- The County's Employee Handbook needs to be updated to clearly explain how to handle a part-time employee who changes to a full time position.
- There will be another Road Commission Meeting to discuss consolidating truck routes on County roads. There will also be discussion on possibly issuing permits for certain hauling purposes. The date of the meeting has not been set.

- **Parke County Ambulance Director – Julie Lanzone:**

- The Council received the Ambulance Services Monthly financial report. The 2019 collections are up from 2018.
- Med 1 was sent to Decatur on June 20, 2019 to be re-wired. Lanzone expects to have the ambulance back in service by the end of July.
- A new full time paramedic has been hired and will begin work on July 8, 2019.
- The next Ambulance Service breakfast will be July 21, 2019. The Council members are welcome to attend.
- Kurt Lanzone will be the new Purdue Extension Agent for Ag & Natural Resources.

- **Parke County Chamber of Commerce – Betty Winters:**

- Winters attended the meeting as a representative of the Chamber

- **Parke County Resolution 2019-17** was presented for the Council's consideration. The Resolution allows a reduction of appropriations and a re-appropriation in the General Fund, as follows:

General Fund	Reduction of Appropriation Requested	Reduction of Appropriation Approved by the Fiscal Body
1000-15-03-5110 General/Commissioners/Other Services & Charges/Liability Insurance	\$5,000.00	\$5,000.00
TOTAL:	\$5,000.00	\$5,000.00

General Fund	Re-Appropriation Request	Re-Appropriation Approved by the Fiscal Body
1000-38-01-1211 General/Public Defender Board/Personal Services/Per Diem Pauper Attorneys	\$5,000.00	\$5,000.00
TOTALS:	\$5,000.00	\$5,000.00

Jack B. Butler made a motion to adopt **Parke County Resolution 2019-17**. Rick Patton seconded the motion and it carried unanimously.

- The Council reviewed the 2019 pay 2020 Form CF-1 submission for Big Inch Fabricators and Construction. Roy Wrightsman made a motion to find Big Inch Fabricators in compliance and to grant them their 2019 pay 2020 abatement. Thomas E. Stambaugh seconded the motion and it carried unanimously.
- In an effort to encourage the development of broadband companies within Parke County, the Commissioners have adopted the Infrastructure Development Zone. This will exempt broadband infrastructure from personal property tax in Parke County. Roy Wrightsman and Cyndi Todd have been working on constructing an application along with a Terms and Conditions for Application document for broadband companies who plan on using the exemption. The application would allow the tracking of exemptions and the gathering of information for the County Assessor. The County Attorney has suggested the application be adopted by both the Commissioners and the Council. Thomas E. Stambaugh made a motion to adopt the Parke County Infrastructure Development Zone Application with the Terms and Conditions for Application document. Jack B. Butler seconded the motion and it carried unanimously.
- Roy Wrightsman updated the Council on the 2020 Budget process. The Form 1's are basically done, revenues have been calculated and estimates entered for next year. The Form 4-B's are completed, however, Wrightsman did remind the Council there could still be some adjustments to the form. The County is close to having the requests set. The Budget Hearings will be held on August 15 & August 16 2019. The Council was provided with a Budget Hearing Schedule.
- No one appeared before the Council to appeal the Council's decision to deny Parke County Veneer LLC their 2019 pay 2020 abatement.

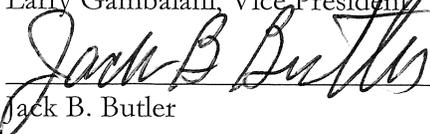
X. OLD BUSINESS: No old business was presented to the Council.

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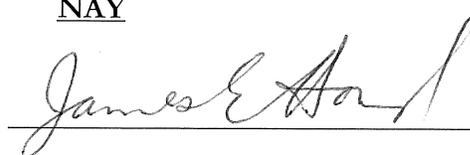
John K. Pratt, President

(absent)
Larry Gambaiani, Vice President

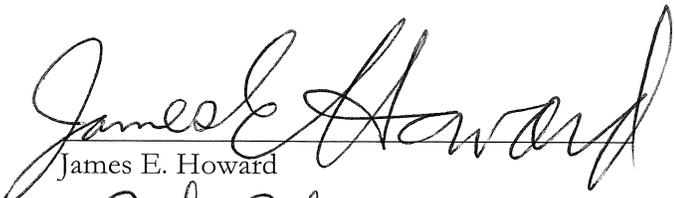


Jack B. Butler

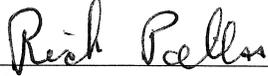
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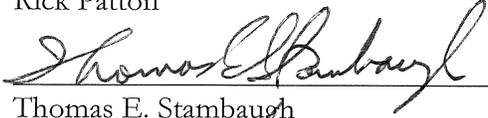
(absent)



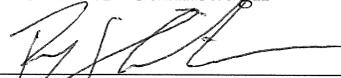
James E. Howard



Rick Patton

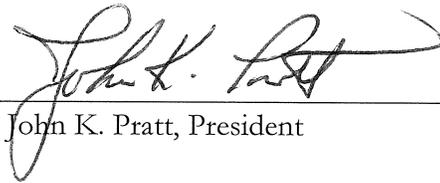


Thomas E. Stambaugh



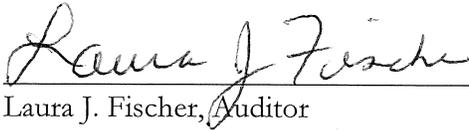
Roy Wrightsman

ADJOURNMENT: Having no further business to come before the Council, the motion to adjourn was made by Jack B. Butler and seconded by Thomas E. Stambaugh, the meeting adjourned at 9:44 a.m.



John K. Pratt, President

ATTEST:



Laura J. Fischer, Auditor