

## COUNTY COUNCIL

February 14, 2019

- I. **CALL TO ORDER:** The Parke County Council convened in a regular meeting on Thursday, February 14, 2019 to consider additional requests in excess of the Budget allowed for 2019, and to conduct such other business as may be properly brought before the Council.
- II. **ROLL CALL:** Council members present were John K. Pratt, President; Larry Gambaiani, Vice President; Jack B. Butler, James E. Howard, Rick Patton, Thomas E. Stambaugh, Roy Wrightsman, Laura J. Fischer; Auditor and Rusty Ratcliff; 3rd Deputy Auditor. Also present were Larry Bemis, Kim Shorter, Katie Potter, Julie Lanzone, Chris Newcomb, Justin Cole, Amy Hensley and Randy Norman.
- III. **READING OF THE MINUTES:** Minutes the regular meeting held on January 10, 2019 were approved upon a motion made by Jack B. Butler and seconded by Roy Wrightsman.
- IV. **ADDITIONAL APPROPRIATION REQUESTS:** The Council considered additional appropriation requests as published in the newspaper January 16, 2019. Council President John K. Pratt reviewed the appropriations from written requests submitted by Auditor, Pam Adams. Thus, the following ordinance was adopted: WHEREAS: it has been determined it is now necessary to appropriate more money than was appropriated in the annual budget for 2019, BE IT ORDAINED, by the County Council of Parke County, Indiana, for the expenses of said County government, the following additional sums of money are hereby appropriated and ordered set out of the funds herein specified, subject to the law governing the same: Larry Gambaiani made a motion to approve the additional appropriation requests as advertised on January 16, 2019. The motion was seconded by Jack B. Butler and carried unanimously.

FUND/ DEPARTMENT	AMOUNT REQUESTED	AMOUNT APPROVED
<b>General Fund</b>		
Major Budget Classification/Ambulance/Other Services & Charges/Building Maintenance 1000-16-03-5050	3,000.00	3,000.00
<b>Total for General Fund</b>	<b>3,000.00</b>	<b>3,000.00</b>
<b>RDC – Operations Fund</b>		
Major Budget Classification/Other Services & Charges/Service Contracts 1001-00-03-5080	7,500.00	7,500.00
<b>Total for RDC – Operations Fund</b>	<b>7,500.00</b>	<b>7,500.00</b>
<b>LIT EDIT Fund</b>		
Major Budget Classification/Other Services & Contracts/RDC – Economic Development 1112-00-03-5082	22,500.00	22,500.00
<b>Total for LIT EDIT Fund</b>	<b>22,500.00</b>	<b>22,500.00</b>
<b>Cumulative Bridge Fund</b>		
Major Budget Classification/Supplies/Bridge Inspection Supplies 1135-00-02-3100	418.00	418.00
<b>Total for Cumulative Bridge Fund</b>	<b>418.00</b>	<b>418.00</b>
<b>Reassessment Fund</b>		
Major Budget Classification/Other Services & Charges/Service Contracts 1188-00-03-5080	191.00	191.00
<b>Total for Reassessment Fund</b>	<b>191.00</b>	<b>191.00</b>

- V. **TRANSFER OF FUNDS:** The Council approved the request for the transfer of funds on a motion by Roy Wrightsman and seconded by Thomas E. Stambaugh. The following resolution was adopted.

## TRANSFERS

Be it resolved, the Parke County Council hereby approves the following request for transfer:

Amount: \$100,000.00  
From: 1176-03-04-7020  
Motor Vehicle Highway/General & Undistributed/Capital Outlays/Equipment  
To: 1176-02-02-3100  
Motor Vehicle Highway/Maintenance & Repairs/Supplies/Stone & Gravel

### VI. OTHER BUSINESS:

- Reviewed a letter from American Structure Point, Inc notifying the County of the Town of Rockville developing a federal-aid project to reconstruct a portion of Market Street in Rockville. The letter requests a reply regarding any possible environmental effects associated with the project.
- Reviewed the 2018 Parke County Veterans Service Office End-of-Year Report.
- Auditor Laura J. Fischer made the Council Aware of the LCC Body Armor Grant which was awarded to the Parke County Probation Department.

VII. JURY PAY: No Jury Pay was submitted for the Council's approval.

### VIII. COMMITTEE REPORTS:

- Redevelopment Commission (RDC) – Roy Wrightsman
  - Previously e-mailed his notes from the meeting for the Council to review.
- Planning and Zoning Commission – Jack B. Butler
  - No meeting was held due to no quorum.
- Courthouse Security Board – Did not meet.

### IX. NEW BUSINESS:

- Parke County Assessor – Katie Potter
  - A taxpayer who owns property on Cecil M. Harden Lake (a.k.a. Raccoon Lake) filed an assessment appeal with the Property Tax Assessment Board of Appeals (PTABOA) to dispute the 2018 assessment of their property. The PTABOA found no justifiable reason to change the assessment. The taxpayer has now filed an appeal with the Indiana Board of Tax Review (IBTR). This will require the County to secure an attorney and a third party appraiser, the estimated cost will be \$8000.00. The Assessor does not have this in her 2019 budget. The Council agreed the expense of the attorney & appraiser fees can be paid from the Council's Trial Expenses in the General Fund. Roy Wrightsman requested the Assessor look into the County being able to be reimbursed for some or all of the cost should the taxpayer's appeal be denied.
  - The Sales File was found compliant by the State. The Ratio Study is in process. Values should roll soon to the Auditor. The Mobile Home File was previously rolled to the Auditor on January 10, 2019.
  - There will be a Department Head Meeting on March 15, 2019. The Council members are invited to attend.
- Parke County Treasurer – Kim Shorter
  - There was an unknown sound on the Courthouse lawn which sounded similar to a gun shot. The Treasurer's office activated their protocols put in place during the active-shooter training.

The sound was later believed to be the trash truck at the dumpster. The active-shooter training appears to have been beneficial.

- Parke County Ambulance Director – Julie Lanzone
  - Provided the Council with the January 2019 Financial Report for the Ambulance Service.
  - Five Fire Departments in the County did not have their trucks BLS non-transportation certified. Lanzone has been working on getting them certified and they are now State certified. The four ambulances are ALS transportation State certified and the Paramedic Chase Vehicle (Julie's truck) is ALS non-transportation State certified.
  - The ESO Reporting Software goes live tomorrow.
  - First Net is up and running and is currently functioning well. The first AT&T bill has arrived and was priced better than Lanzone expected.
  - Sullivan County Ambulance Service is debating whether they should keep their ambulance service with the County or privatize it. Lanzone asked if the Council would reach out to Sullivan with any suggestions they may have regarding the situation.
  - Estimates for the Ambulance Service Building's roof repairs have begun coming in. Lanzone originally budgeted \$2,500.00 for repairs. The estimates she has received so far range between \$4,000.00 to \$6,000.00; with one outlier coming in at approximately \$18,000.00. The Council understands the roof needs to be address and is willing to assist with paying for the roof.
  - The Ambulance Service Building's kitchen countertops are in need of being replaced. Apparently, the countertops were not installed correctly and the batch of countertops purchased were poor quality. Lanzone stated she is unable to purchase custom built countertops from Jacob Detweiler because he is unable to create a drip-edge on countertops. Lanzone does not wish to buy from the same vendor used to purchase the current countertops. Roy Wrightsman suggested she contact Jack Rahn.
  - The Ambulance Service's generator is in need of repair. Lanzone has obtained from Buckeye Power Sales a service contract agreement which has been approved and signed by the Commissioners for \$1,210.00. It was determined to be more cost effective to sign into an agreement. This was not included in Lanzone's 2019 budget and she is concerned about the strain this may put on her budget. The Council agreed the generator must be repaired. They instructed her to proceed with the repairs and they would research how to fund it.
- Parke County Emergency Management Director – Amy Hensley
  - There are plans to hold a Sulfuric Acid Exercise/Training later this summer. The State will be holding a two day training seminar on topics including but not limited to CPR, First Aid, Storm Chaser, Stop-the-Bleeding, etc.
  - The State is requiring dispatchers to obtain additional certifications not required in years past. Hensley will be working on getting these certifications updated.
- Parke County Sheriff – Justin Cole
  - Reviewed the 2018 Annual Jail Report with the Council
  - The Jail's Automated Control System is obsolete. The system is over twenty years old. Cole has begun gathering quotes to replace the system. He estimates it will cost between \$200,000.00 and \$300,000.00 to upgrade the system. The cost of new IP cameras is around \$100,000.00, some of these cameras have been replaced in recent years. There may be options to lease or make the payment in installments.
  - If the Federal Government does not shut down for a second time the Sheriff should have an answer on the USDA grant applied for to purchase new cars. Jack B. Butler was curious if Cole had ever researched leasing cars opposed to purchasing. Cole has not seriously looked into it but will.
  - Presented to the Council the *2019 Compensation Agreement in Lieu of Statutory Fees Between Justin W. Cole and Parke County* for consideration. The terms of the agreement are unchanged from the 2018 agreement. Jack B. Butler made a motion to accept the *2019 Compensation Agreement in Lieu*

of Statutory Fees Between Justin W. Cole and Parke County as submitted. Rick Patton seconded the motion and it passed unanimously. President John K. Pratt signed the agreement.

- Parke County Parks & Rec Superintendent – Chris Newcomb
  - Newcomb introduced himself as the new Superintendent.
  - John K. Pratt provided a list of a suggestions for Newcomb to look into.
    - The Soccer Club needs safe parking options to keep the children safe.
    - Contact the Soccer Club regarding some enhancements they were hoping to acquire for the Soccer field.
    - The Pollinator Project is part of a Federal program, however, some attention is needed to make the flower beds more pleasing to the eye.
    - There have been some complaints regarding the customer service provided at the park. Newcomb confirmed customer service is important to him.
- Parke County Highway Supervisor – Randy Norman
  - Provided the Council with a list of road projects for 2019. Cold Mix projects were canceled for 2019.
  - Contacted the John Deere representative regarding the hours on the lease of the graders. Norman is concerned the Highway Department may go over on the hours if the graders are ran as the Commissioners are planning. The representative will work on some numbers for the County and present them at a later date.
  - The Council wishes to be pro-active in regards to the accumulated compensatory (comp) hours for Randy Norman. They are concerned when Norman retires the County will need to pay him out a large number of comp hours. To help relieve some of the financial pressure this would place on the County, the Council believes it will be in the best interest of the County to begin paying down Norman’s comp time before he retires. Roy Wrightsman made a motion to begin paying Randy Norman’s compensatory hours to him in 2019 while he is still employed with the County. The total payout will be in the amount of \$10,000.00, divided evenly among all 26 pays in 2019, retroactive to the first pay in 2019 and the Council reserves the right to continue or not continue the payout in 2020. Thomas E. Stambaugh seconded the motion and it carried unanimously.

- Roy Wrightsman made a motion to approve the following amendments to the 2019 Parke County Salary Ordinance:

<b>Fund/Appropriation Number</b>	<b>Department</b>	<b>Position</b>	<b>Amount Approved</b>	<b>Amount Amended</b>
<b><u>Supplemental Adult Probation</u></b>				
21-00-00-01-1100	Probation	Office Administrator	29,125.00	29,500.00
<b><u>Local Health Maintenance</u></b>				
1168-00-01-1122	Health	Sanitarian	5,637.00	6,837.00
1168-00-01-1123	Health	Nurse	2,887.00	3,262.00
1168-00-01-1501	Health	Extra Clerical	5,162.00	5,537.00
<b><u>Public Safety</u></b>				
1170-00-01-1126	Courthouse	Security Officer	26,104.00	0.00
1170-00-01-1501	Ambulance/Sheriff	CBF Overtime	32,000.00	36,000.00
1170-00-01-1802	Ambulance	Part Time EMT’s	72,500.00	0.00
1170-00-01-1803	Ambulance	Additional Salaries EMT	50,000.00	0.00

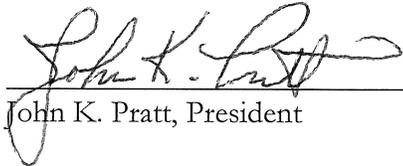
1170-00-01-1804	Ambulance	Overtime	40,000.00	0.00
		Salaries		
1170-00-01-1805	Ambulance/Sheriff	Special Events	1,500.00	0.00
1170-00-01-2201	Sheriff	Police Pension	126,884.00	117,711.00

Jack B. Butler seconded the motion and it carried unanimously. The amendments will be advertised in the local paper.

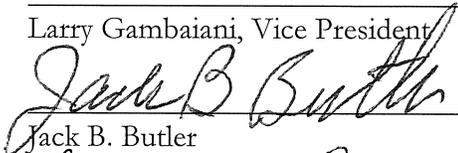
**X. OLD BUSINESS:** No Old Business was presented to the Council.

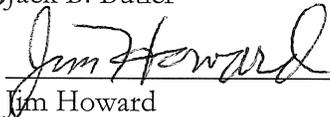
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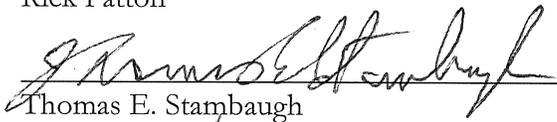
  
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 John K. Pratt, President

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 Larry Gambaiani, Vice President

  
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 Jack B. Butler

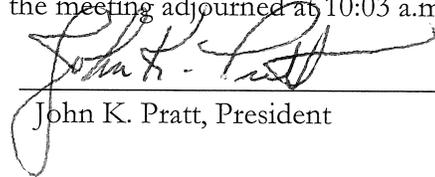
  
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 Jim Howard

  
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 Rick Patton

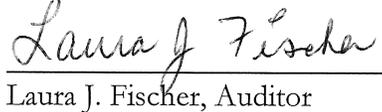
  
 \_\_\_\_\_  
 Thomas E. Stambaugh

  
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 Roy Wrightsman

**ADJOURNMENT:** Having no further business to come before the Council, the motion to adjourn was made by Thomas E. Stambaugh and seconded by Jack B. Butler, the meeting adjourned at 10:03 a.m.

  
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 John K. Pratt, President

ATTEST:

  
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 Laura J. Fischer, Auditor