

**COUNTY COUNCIL**  
**September 14, 2017**

- I. CALL TO ORDER:** The Parke County Council convened in a regular meeting on Thursday, September 14, 2017 to consider additional requests in excess of the Budget allowed for 2017, and to conduct such other business as may be properly brought before the Council.
- II. ROLL CALL:** Council members present were John K. Pratt, President; Larry Gambaiani, Vice President; Jack B. Butler, James E. Howard, Rick Patton, Thomas E. Stambaugh, Roy Wrightsman; Pam Adams, Auditor and Rusty Ratcliff, 3rd Deputy Auditor. Also present were Mary Alice Gregg, Kim Shorter, Hans Eilbracht, Jennifer Hutchens, Brock Lough, Mary Beth Dougherty, Katie Potter, Sam Albrecht, Larry Bemis, Justin Cole and Chris Marsolf.
- III. READING OF THE MINUTES:** Minutes for the regular meeting held on August 10th, 2017 were approved upon a motion made by Roy Wrightsman and seconded by Thomas E. Stambaugh.
- IV. ADDITIONAL APPROPRIATION REQUESTS:** The Council considered additional appropriation requests as published in the newspaper August 30, 2017. Council President John K. Pratt reviewed the appropriations from written requests submitted by Auditor, Pam Adams. Thus, the following ordinance was adopted: WHEREAS: it has been determined it is now necessary to appropriate more money than was appropriated in the annual budget for 2017, BE IT ORDAINED, by the County Council of Parke County, Indiana, for the expenses of said County government, the following additional sums of money are hereby appropriated and ordered set out of the funds herein specified, subject to the law governing the same: Larry Gambaiani made a motion to approve the additional appropriation requests as advertised on August 30, 2017. The motion was seconded by Jack B. Butler and carried unanimously.

<b>FUND/ DEPARTMENT</b>	<b>AMOUNT REQUESTED</b>	<b>AMOUNT APPROVED</b>
<b>Montezuma B&amp;O Donations Fund</b>		
Major Budget Classification/Other Services & Charges/Service Contracts – 4114-00-03-5080	2,020.00	2,020.00
<b>Total for Montezuma B&amp;O Donations Fund Total</b>	<b>2,020.00</b>	<b>2,020.00</b>
<b>Railroad Bridge Hiking &amp; Biking to Trails Grant Fund</b>		
Major Budget Classification/Other Services & Charges/Service Contracts – 9147-00-03-5080	3,900.00	3,900.00
<b>Total for Railroad Bridge Hiking &amp; Biking to Trails Grant Fund</b>	<b>3,900.00</b>	<b>3,900.00</b>
<b>Park &amp; Rec Non-Reverting Capital Fund</b>		
Major Budget Classification/Capital Outlays/ Buildings and Structures – 1178-00-04-7021	7,696.03	7,696.03
<b>Total for Park &amp; Rec Non-Reverting Capital Fund</b>	<b>7,696.03</b>	<b>7,696.03</b>

- V. TRANSFER OF FUNDS:** Roy Wrightsman made a motion to approve the request for the transfer of funds as listed below. The motion was seconded by Jack B. Butler and the following resolution was adopted.

**TRANSFERS**

Be it resolved, the Parke County Council hereby approves the following request for transfer:

Amount: \$ 4,000.00  
From: 1138-00-02-3101  
CCD/Supplies/Operating Supplies/Operating Supplies-Sheriff  
To: 1138-00-03-5052  
CCD/Other Services & Charges/Jail Building Maintenance

Amount: \$ 6,000.00  
From: 1138-00-02-3102  
CCD/Supplies/Operating Supplies-Jail  
To: 1138-00-03-5041  
CCD/Other Services & Charges/Equipment Maintenance-Sheriff

Amount: \$ 500.00  
From: 1138-00-02-3101  
CCD/Supplies/Operating Supplies/Operating Supplies-Sheriff  
To: 1138-00-03-5060  
CCD/Other Services & Charges/Vehicle Maintenance-Sheriff

Amount: \$ 5,000.00

From: 1170-00-01-1803  
Public Safety/Personal Services/Additional Salaries EMT's  
To: 1170-00-01-1802  
Public Safety/Personal Services/Part Time EMT's  
Amount: \$ 15,000.00  
From: 1170-00-01-1804  
Public Safety/Personal Services/Overtime Salaries EMT's  
To: 1170-00-01-1802  
Public Safety/Personal Services/Part Time EMT's

## VI. OTHER BUSINESS:

- Reviewed the August 2017 Monthly Financial Report.
- The Council reviewed the Wabash River Heritage Corridor Commission's September 13, 2017 meeting minutes.
- Arsee Engineering Meeting Reports 11 & 12 and Field Reports 16, 17, 18, 19 & 20 were submitted to the Council for their review.

**VII. JURY PAY:** The Auditor presented the Parke County Clerk's certification of jury fees collected for August 2017, and requested \$161.99 be transferred into the Jury Pay Fund, pursuant to IC 33-19-8-8. Rick Patton made the motion to direct the Auditor to transfer the jury fees collected in the amount of \$161.99 from the County Users Fund to the Jury Fee Fund. The motion was seconded by James E. Howard and unanimously carried.

## VIII. COMMITTEE REPORTS:

- Parke County Redevelopment Commission (RDC) – Roy Wrightsman
  - The RDC did not meet.
- Planning and Zoning Commission – Jack B. Butler
  - The Planning and Zoning Commission did not meet.
- Courthouse Security Committee – John Pratt
  - Larry Gambaiani begun the process to determine if a grant from Parke County Community Foundation may be available to assist with the Courthouse security projects.
  - Sheriff Justin Cole stated that pending a few details which need clarification, on September 18, 2017 the Courthouse will have a law enforcement officer on duty during the designated hours of operation.

## IX. NEW BUSINESS:

- Parke County Treasurer – Kim Shorter
  - Noted the office is once again running smoothly. Shorter stated she posted a formal "Thank You" on social media expressing the Treasurer's office's gratitude to the Courthouse elected officials and employees, as well as, the County Council for their assistance and patience during the process of resolving the issues.
  - Reminded the Council, The Tax Sale will be conducted on Tuesday, September 19th, 2017.
- Parke County Recorder – Mary Alice Gregg
  - The office continues to scan the hardcopy books to a digital format.
- Parke County Assessor – Katie Potter
  - In the process of completing the final phase of the four (4) year cyclical re-assessment.
  - Bids for the next cyclical re-assessment were presented at the September 5th Board of Commissioner's meeting for consideration, Potter is in the process of reviewing the bids and will provide her recommendation to the Commissioners at their September 18th meeting.
- Parke County Sheriff – Justin Cole
  - The Jail continues to hold Vigo County inmates.
  - Explained the need to transfer money from Prisoner Meals to Prisoner Medical and Dental. There has seen an increase in inmate Emergency Room visits, which is creating a strain on the appropriation.
  - Wrightsman asked if the transfer requests into the Equipment Maintenance and Building Maintenance appropriations are due to large unexpected expense(s). Cole explained his car has already received over \$6,000.00 in repairs this year, and he noted a new air conditioning unit was purchased for the jail. Cole said there is not one particular large expense, but multiple expenses which have slowly depleted the appropriation lines.

- Parke County Auditor – Pam Adams
  - Stated the Arsee Engineering reports regarding the Courthouse Mansard Roof Project are kept on file in the Auditor’s office, Adams emphasized the fact that the documents are public record, and anyone may come to the office to review them.
  - Reported a transfer, in the amount of \$44,065.81, in unclaimed surplus from the 2014 tax sale will be transferred into the General Fund after September 18, 2017.
  - Advised the Council there will be a special Commissioner’s meeting in the Auditor’s office on September 22, 2017 at 3:00 p.m. The Commissioners will be meeting with Apex Benefits to discuss renewal options for the County employee health insurance plan. Adams asked to be notified if four or more members of the Council plan on attending the meeting to allow for it to be posted as a Council meeting.

**X. OLD BUSINESS:**

- Hans Eilbracht of Hamilton Center appeared before the Council and introduced Jennifer Hutchens, Brock Lough & Mary Beth Dougherty as contributing members of the Hamilton Center Staff. Eilbracht also provided the Council members with information on various programs offered by Hamilton Center.

**AYE**

**NAY**

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John K. Pratt, President

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Larry Gambaiani, Vice President

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Jack B. Butler

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James E. Howard

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Rick Patton

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Thomas E. Stambaugh

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Roy Wrightsman

**ADJOURNMENT:** Having no further business to come before the Council, the motion to adjourn was made by Jack B. Butler and seconded by Thomas E. Stambaugh, the meeting adjourned at 9:27 a.m.

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John K. Pratt, President

ATTEST:

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Pam Adams, Auditor