

BOARD OF COMMISSIONERS
November 7th, 2016

- I. CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, November 7th, 2016, having adjourned from a regular meeting on Tuesday, October 18th, 2016.
- I. ROLL CALL:** Members present were Commissioners Jim Meece, Commissioner President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Auditor Pam Adams; Janie Hardman, 1st Deputy Auditor; and County Attorney John Asbury. Also present were Greg Mitchell, Pam Sanders, Randy Norman, Larry Bemis, Chester Crague, Mary Jo Harkrider, Justin Cole and Toni Stinson.
- II. MINUTES:** Minutes for the regular meeting held on Tuesday, October 18th, 2016 were approved on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously.
- III. PAYROLL:** County payroll in the amount of \$175,370.02 was approved for release on Monday, November 14th, 2016 on a motion made by Bruce Hartman. Dan Collom seconded the motion and it carried unanimously. Auditor Pam Adams explained overtime for the Sheriff's Department and Ambulance increased payroll this period. Dan Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$380,800.19. Bruce Hartman seconded the motion and it carried unanimously.
- IV. CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$823,361.99 were approved for release on November 7th, 2016 on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously. Auditor Adams explained claims for the Sheriff's Department three new vehicles, Sheriff's Pension Trust and the final payment for the Courthouse Clock Tower project noticeably increased the amount of claims.
- V. NEW BUSINESS:**
- County Attorney John Asbury opened the one bid received for scaffolding to begin the Mansard Roof project. Bruce Hartman made a motion to accept the bid from Scaffold King in the amount of \$300,000.00. The scaffolding will remain in place as long as needed and will be adjusted as work progresses. Dan Collom seconded the motion and it carried unanimously.
 - Parke County Recorder Mary Jo Harkrider presented documents from CSI, Inc. for microfilming and disaster recovery services for a term of one (1) year and redaction services for a term of four (4) years. Dan Collom made a motion to accept the agreements as presented by Harkrider. Bruce Hartman seconded the motion and it carried unanimously.
 - The Board reviewed tort claims from Kefner Barnhart LLP on behalf of the Estate of Jeffrey Stevens and Connie Maxwell.
 - Greg Mitchell, Rockville Lake Park Manager, discussed the Campground Inspection Report regarding the failing septic system. Mitchell will have soil sample tests performed and then proceed with obtaining permits and hiring engineers.
 - The Board reviewed the sample boat rental agreement waiver received from HCC TokioMarine. County Attorney Asbury will review the waiver and revise the current Rockville Lake boat rental agreement.
 - Auditor Adams reported there were 1,496 vendors and total collections of \$155,230.00 for the 2016 Covered Bridge Festival.
 - Dan Collom made a motion to accept the new agreements between Republic Trash Service and the Sheriff's Department and Rockville Lake Park to receive larger dumpsters for either the same monthly fee or a lower monthly fee.
 - Dan Collom made a motion to accept Rockville Public Library's appointment of Nellie Myers to the Rockville Public Library Board for a term of four (4) years to end on December 31st, 2020.

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- Dan Collom made a motion to adopt **Same Day, Same Meeting, Ordinance 2016-13**. The motion was seconded by Bruce Hartman and carried. Dan Collom made a motion to adopt **Ordinance 2016-13** which vacates that part of an unnamed 16 foot alley running east and west between Lots 1 through 8 in Block 4 and Lots 1, 2, 7 and 8 in Block 3 and that portion of 60 feet of Apple Street that lies between Blocks 3 and 4 in Nathan Pickett's 2nd Addition to the Town of Annapolis located in Parke County, Indiana. Bruce Hartman seconded the motion and it carried unanimously.
- The Board reviewed two HCC TokioMarine notices regarding claims for cracked windshields. Per HCC TokioMarine, the County is not liable for any damages on either claim.
- The Wabash River Heritage Corridor Commission meeting agenda and minutes were presented for review.
- The Board reviewed Indiana Association of Regional Councils newsletter.
- Jim Meece informed the Board he contacted LTAP and learned the rumble strips on State Road 59 north of U.S. Highway 36 were not installed as part of a Federal Highway program and can be fixed by the State which will allow Amish buggies to travel safely on the shoulder.
- The Board reviewed a letter from the Indiana Department of Natural Resources regarding the progress on the bridge rehabilitation plans for the US 36 over the Wabash River in Montezuma.
- A Notice of Approval from the Indiana Department of Environmental Management regarding Scott Pet, Inc. was presented for review.
- The Board reviewed an email from Envirocom concerning liquidating any used and surplus equipment.
- A flyer from Karr Tuckpointing was reviewed by the Board.
- Auditor Adams discussed the need for time sheets to be submitted to the Auditor's Office, to help prevent the perception of any ghost employment.
- The Clerk's and Planning Commission monthly reports were reviewed by the Board.
- The Board is accepting bids for financing in the amount of \$2,000,000.00 to be used to repair and renovate the attic and roof of the Parke County Courthouse. Bids must be received in the Auditor's Office no later than 3:30 p.m. on Monday, November 21st, 2016. Bids will be opened during the regular Commissioner meeting on Monday, November 21st, 2016 at 4:00 p.m.

VI. OLD BUSINESS: None

VII. DEPARTMENTAL REPORTS:

Parke County Highway, Randy Norman:

- Presented a supplemental agreement from Clark-Dietz for to save the County \$18,155.98 on bridge inspections. Bruce Hartman made a motion to approve the agreement as presented. Dan Collom seconded the motion and it carried unanimously.
- Norman reported he has five or six crews out patching County roads everyday and he has been driving the roads to determine projects for the upcoming year.
- The Board discussed areas of concern with Norman.

Parke County Sheriff, Justin Cole:

- The Jail count for today was sixty-three. Forty-nine County; four out of County; six DOC and one away.
- Presented the Report of Collections and Uniform Crime Report for October 2016.
- The Board signed the title for the 2010 Crown Victoria to be sold to Mecca Auto Salvage. Cole reported all salvageable parts have been placed on other vehicles in the fleet.

VIII. PERSONS REQUESTING TIME ON THE AGENDA:

APEX Benefits Group, Toni Stinson, appeared before the Board to finalize the renewals for the County's 2017 medical, dental and vision insurance plans. APEX Benefits Group provided a medical insurance renewal proposal from Anthem which includes a premium increase of 4.8% for 2017 with no significant plan changes.

The Board decided to fund to the maximum and change the employer/employee contribution to eighty-nine (89) percent and eleven (11) percent respectively. The County's 2017 contribution to employees HSA / HRA accounts will remain at \$1,300.00 for a single employee and \$2,600.00 for a family and will be distributed as a lump sum payment at the beginning of the year. Persons hired after January 31st, 2017 will not be eligible to receive a County HSA / HRA contribution until the 2018 enrollment period; and that will be contingent upon the County continuing the HSA / HRA contributions.

IX. PUBLIC COMMENTS: None

X. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 5:30 p.m.

Jim Meece, President

Dan R. Collom, 1st Vice President

Bruce A. Hartman, 2nd Vice President

ATTEST:

Pam Adams, Auditor