

## COUNTY COUNCIL

March 9, 2017

- I. CALL TO ORDER:** The Parke County Council convened in a regular meeting on Thursday, March 9, 2017 to consider additional requests in excess of the Budget allowed for 2017, and to conduct such other business as may be properly brought before the Council.
- II. ROLL CALL:** Council members present were John K. Pratt, President; Rick Patton, Roy Wrightsman, James E. Howard, Thomas E. Stambaugh, Pam Adams; Auditor and Rusty Ratcliff; 3rd Deputy Auditor. Larry Gambaiani, Vice President & Jack B. Butler were absent. Also present were Judy Proctor, Mike Strack, Katie Potter, Randy Norman & Judge Samuel A. Swaim.
- III. READING OF THE MINUTES:** Minutes for the regular meeting held on February 9, 2017 were approved upon a motion made by Roy Wrightsman and seconded by James E. Howard.
- IV. ADDITIONAL APPROPRIATION REQUESTS:** The Council considered additional appropriation requests as published in the newspaper February 22, 2017. Council President John K. Pratt reviewed the appropriations from written requests submitted by Auditor, Pam Adams. Thus, the following ordinance was adopted: WHEREAS: it has been determined it is now necessary to appropriate more money than was appropriated in the annual budget for 2017, BE IT ORDAINED, by the County Council of Parke County, Indiana, for the expenses of said County government, the following additional sums of money are hereby appropriated and ordered set out of the funds herein specified, subject to the law governing the same: Roy Wrightsman made a motion to approve the additional appropriation requests as advertised on February 22, 2017, with exception of the Family Court Grant which will only be approved at the amount remaining in the fund. The motion was seconded by Thomas E. Stambaugh and carried unanimously.

| <b>FUND/<br/>DEPARTMENT</b>  | <b>AMOUNT<br/>REQUESTED</b> | <b>AMOUNT<br/>APPROVED</b> |
|--|-----------------------------|----------------------------|
| <b>RDC Revolving Loan Fund</b>   |                             |                            |
| Major Budget Classification/Other Services & Charges/Small Business Loans – 1002-00-03-5081  | 27,290.00                   | 27,290.00                  |
| <b>Total for RDC Revolving Loan Fund</b>   | <b>27,290.00</b>            | <b>27,290.00</b>           |
| <b>LIT EDIT Fund</b>   |                             |                            |
| Major Budget Classification/Capital Outlays/Courthouse Attic-Roof Interest – 1112-00-04-7066 | 247.00                      | 247.00                     |
| <b>Total for LIT EDIT Fund</b>   | <b>247.00</b>               | <b>247.00</b>              |
| <b>Emergency Planning and Right to Know Fund</b>   |                             |                            |
| Major Budget Classification/Other Services & Charges/Training & Travel – 1152-00-03-5020     | 2,850.00                    | 2,850.00                   |
| Major Budget Classification/Other Services & Charges/Service Contracts – 1152-00-03-5080     | 2,000.00                    | 2,000.00                   |
| Major Budget Classification/Other Services & Charges/Publications – 1152-00-03-5090          | 150.00                      | 150.00                     |
| Major Budget Classification/Capital Outlays/Equipment – 1152-00-04-7020                      | 14,000.00                   | 14,000.00                  |
| <b>Total for Emergency Planning and Right to Know Fund</b>                                   | <b>19,000.00</b>            | <b>19,000.00</b>           |
| <b>Local Health Department Trust Account Fund</b>  |                             |                            |
| Major Budget Classification/Supplies/Office Supplies – 1206-00-02-3010                       | 1,200.00                    | 1,200.00                   |
| Major Budget Classification/Supplies/Clinic Supplies – 1206-00-02-3030                       | 1,598.00                    | 1,598.00                   |
| Major Budget Classification/Other Services & Charges/Equipment Maintenance – 1206-00-03-5040 | 2,100.00                    | 2,100.00                   |
| Major Budget Classification/Other Services & Charges/Contractual Services – 1206-00-03-5083  | 7,600.00                    | 7,600.00                   |
| Major Budget Classification/Other Services & Charges/Publications – 1206-00-03-5090          | 2,064.34                    | 2,064.34                   |
| Major Budget Classification/Capital Outlays/Equipment – 1206-00-04-7020                      | 1,000.00                    | 1,000.00                   |
| <b>Total for Local Health Department Trust Account Fund</b>                                  | <b>15,562.34</b>            | <b>15,562.34</b>           |
| <b>Alternative Dispute Resolution Fund</b>   |                             |                            |
| Major Budget Classification/Personal Services/Administration - 2200-00-01-1100               | 3,335.36                    | 3,335.36                   |
| <b>Total for Alternative Dispute Resolution Fund</b>   | <b>3,335.36</b>             | <b>3,335.36</b>            |

| <b>FUND/<br/>DEPARTMENT</b>  | <b>AMOUNT<br/>REQUESTED</b>         | <b>AMOUNT<br/>APPROVED</b>          |
|--|-------------------------------------|-------------------------------------|
| <b>Problem Solving Court Fund</b>  |                                     |                                     |
| Major Budget Classification/ Personal Services/Social Security-<br>DC Case Manager – 2450-00-01-2100     | 4,000.00<br><b>4,000.00</b>         | 4,000.00<br><b>4,000.00</b>         |
| <b>Total for Problem Solving Court Fund</b>  |                                     |                                     |
| <b>K-9 Equipment Donation Fund</b>   |                                     |                                     |
| Major Budget Classification/Other Services &<br>Charges/Training and Travel – 4113-00-03-5020            | 100.00                              | 100.00                              |
| Major Budget Classification/Capital Outlays/Equipment –<br>4113-00-04-7020                               | 400.00<br><b>500.00</b>             | 400.00<br><b>500.00</b>             |
| <b>Total for K-9 Equipment Donation Fund</b>   |                                     |                                     |
| <b>RDC West Central Parke TIF District Fund</b>  |                                     |                                     |
| Major Budget Classification/Other Services & Charges/Service<br>Contracts – 4500-00-03-5080              | 5,000.00<br><b>5,000.00</b>         | 5,000.00<br><b>5,000.00</b>         |
| <b>Total for RDC West Central Parke TIF District Fund</b>  |                                     |                                     |
| <b>RDC East Central Parke TIF District Fund</b>  |                                     |                                     |
| Major Budget Classification/Other Services & Charges/Service<br>Contracts – 4501-00-03-5080              | 3,358.76<br><b>3,358.76</b>         | 3,358.76<br><b>3,358.76</b>         |
| <b>Total for RDC East Central Parke TIF District Fund</b>  |                                     |                                     |
| <b>RDC Central Parke TIF District Fund</b>   |                                     |                                     |
| Major Budget Classification/Other Services & Charges/Service<br>Contracts – 4502-00-03-5080              | 5,000.00<br><b>5,000.00</b>         | 5,000.00<br><b>5,000.00</b>         |
| <b>Total for RDC Central Parke TIF District Fund</b>   |                                     |                                     |
| <b>Debt Service Fund</b>   |                                     |                                     |
| Major Budget Classification/Capital Outlays/Courthouse Attic-<br>Roof Interest – 4600-00-04-7066         | 398.00<br><b>398.00</b>             | 398.00<br><b>398.00</b>             |
| <b>Total for Debt Service Fund</b>   |                                     |                                     |
| <b>Courthouse Construction Fund</b>  |                                     |                                     |
| Major Budget Classification/Other Services & Charges/Service<br>Contracts – 4800-00-03-5080              | 270,919.23                          | 270,919.23                          |
| Major Budget Classification/Other Services & Charges/Service<br>Contracts-Mansard Roof – 4800-00-03-5081 | 1,998,000.00<br><b>2,268,919.23</b> | 1,998,000.00<br><b>2,268,919.23</b> |
| <b>Total for Courthouse Construction Fund</b>  |                                     |                                     |
| <b>Drug Court Vending Machine Fund</b>   |                                     |                                     |
| Major Budget Classification/Supplies/Operating Supplies<br>4913-00-02-3100                               | 1,500.00                            | 1,500.00                            |
| Major Budget Classification/Supplies/Alumni Relations<br>4913-00-02-3130                                 | 1,000.00<br><b>2,500.00</b>         | 1,000.00<br><b>2,500.00</b>         |
| <b>Total for Drug Court Vending Machine Fund</b>   |                                     |                                     |
| <b>16.738 Sheriff's Radio &amp; Camera Grant Fund</b>  |                                     |                                     |
| Major Budget Classification/Capital Outlays/Equipment<br>8117-00-04-7020                                 | 1,249.06<br><b>1,249.06</b>         | 1,249.06<br><b>1,249.06</b>         |
| <b>Total 16.738 Sheriff's Radio &amp; Camera Grant Fund</b>  |                                     |                                     |
| <b>Family Court Grant Fund</b>   |                                     |                                     |
| Major Budget Classification/Other Services &<br>Charges/Mediation & Counseling – 9104-00-03-5140         | 1,050.00<br><b>1,050.00</b>         | 775.00<br><b>775.00</b>             |
| <b>Total for Family Court Grant Fund</b>   |                                     |                                     |
| <b>Supplemental Public Defender Service Fund</b>   |                                     |                                     |
| Major Budget Classification/Personal Services/Per Diem<br>Pauper Attorneys – 1200-00-01-1211             | 5,000.00<br><b>5,000.00</b>         | 5,000.00<br><b>5,000.00</b>         |
| <b>Total for Supplemental Public Defender Service Fund</b>   |                                     |                                     |

V. **TRANSFER OF FUNDS:** The Council approved the request for the transfer of funds on a motion by Roy Wrightsman and seconded by Rick Patton. The following resolution was adopted.

#### TRANSFERS

Be it resolved, the Parke County Council hereby approves the following request for transfer:

Amount: \$101.00  
From: 1168-00-02-3010  
Local Health Maintenance/Supplies/Office Supplies  
To: 1168-00-03-5020  
Local Health Maintenance/Other Services & Charges/Travel  
Amount: \$426.00  
From: 1168-00-02-3100  
Local Health Maintenance/Supplies/Operating Supplies

To: 1168-00-03-5020  
Local Health Maintenance/Other Services & Charges/Travel  
Amount: \$1,250.00  
From: 1168-00-03-5083  
Local Health Maintenance/Other Services & Charges/Professional Services  
To: 1168-00-04-7020  
Local Health Maintenance/Capital Outlays/Equipment

## VI. OTHER BUSINESS:

- Adams presented the Council with the February 2017 Monthly Financial Report.
- Reviewed the Wabash Heritage Corridor Commission Report and the West Central Solid Waste District Annual Report.
- The 2016 4th Quarter Local Option Income Tax estimates were reviewed.

**VII. JURY PAY:** The Auditor presented the Parke County Clerk's certification of jury fees collected for February 2017, and requested \$150.95 be transferred into the Jury Pay Fund, pursuant to IC 33-19-8-8. Rick Patton made the motion to direct the Auditor to transfer the jury fees collected in the amount of \$150.95 from the County Users Fund to the Jury Fee Fund. The motion was seconded by Jim Howard and unanimously carried.

## VIII. COMMITTEE REPORTS:

- Redevelopment Commission (RDC) – Roy Wrightsman
  - The RDC retained the 2016 officers for 2017.
  - The RDC approved an interlocal agreement between the RDC and Town of Montezuma spelling out the terms and conditions of the RDC's commitment to the Montezuma Sewer and Water Project.
  - Wrightsman also included an update on projects worked on by Partnership Parke County.
    - The New Hope Services Affordable Housing Project did not receive funding approval from the IHDCA during this round of grant awards.
    - Lee Alan Bryant was selected as part of the Region 4 for Indiana Brownsfield.
    - The Marathon property on US Highway 41, across from Pizza Hut has been sold. A new office building will be built and leased to the State.
    - Superior Hardwoods has sold. The individuals who purchased Superior Hardwoods are not interested in the veneer plant, however, there may be another buyer who is interested. The Council needs to be aware of current abatements filed on this property.
    - Wrightsman requested Assessor Katie Potter be added to the agenda for June to update the Council on the filings for the abatements.
- No report was given for Planning and Zoning.

## IX. NEW BUSINESS:

- Assessor Katie Potter
  - The Ratio Study has been approved by the State.
  - After receiving agricultural rates from the State the Assessor will be able to roll assessed valuations for 2017 pay 2018 to the Auditor.
- Judge Sam Swaim
  - The Judge came before the Council to explain the request for the additional appropriation in the amount of \$5,000.00 in line 1200-00-01-1211. Currently, \$8,629.80 out of the original \$10,000.00 budgeted has been spent.
  - In the last few years the County has seen an increase in CHINS cases. The Public Defender Contract does not cover CHINS cases, resulting in additional attorney bills to be paid by the County. Drug abuse is credited with the increase in CHINS cases.
  - The line has also had to pay for billing on a 2013 murder trial and an appeal on a child molestation case. These bills were approximately \$6,000.00 each. Neither of these cases are covered under the Public Defender Contract.
  - Roy Wrightsman asked if the Public Defender Contract could be broadened to include CHINS cases. Judge Swaim plans on looking into this in July for the next budget estimates, however, he does not believe altering the contract to include termination of parental rights would be an option due to the expensive nature of these cases.
  - The Judge encouraged the Council members to contact Phil Boots in regards to a new bill which includes additional types of cases, beyond felony cases, which can be reimbursed to the County by the State.
  - The Judge estimates an additional \$10,000.00 may be required before the year is over to cover additional cases. John Pratt noted there is money in the Council's budget for Trial professional services which, if needed, could be used.

- The County’s C.A.S.A. program and subsequent contract has been revised. Previously, Julie Estell was contracted as the director and provided her own legal counsel. The new contracts divide the duties between Julie Estell and Audrey Hayman. Estell will serve as the legal counsel while Hayman will fulfill the role of director. The previous contract paid the director \$20,000.00 each year; under the new contract Estell and Hayman will each receive an equal amount of compensation for the remainder of 2017, resulting in no increase to this year’s budget.
- Highway Superintendent Randy Norman
  - Norman provided the Council with the 2017 Roads Project List. The projects are estimated to cost \$1,052,252.00 which will include resurfacing and/or applying chip and seal to County roads.
  - Norman is applying for the Community Crossings grant again this year to offset some of the cost to repair the roads. The grant could cover up to fifty (50%) percent of the cost, however, there is a possibility the State could potentially increase the amount to eighty (80%) percent. Norman stated it could be October before the State provides additional information regarding the grant awards.
- Sheriff Justin Cole
  - Cole was unable to attend the meeting due to technical issues with the Jail’s telephone system.
- Auditor Pam Adams advised the Council of a proposed legislation regarding fees for solid waste management. The potential change may switch fees to a user type fee instead of being budgeted from County funds.
- WTH Technology is ready to launch the parcel layer of the County’s Think GISWeb onto the internet. The contract was signed March 6, 2017 by the Commissioners. The County will be billed \$8,000.00 for the initial set up and first year and \$3,600.00 annually beginning on the first anniversary date. Adams stated fees for this program can be paid from the Plat Book Fund.
- The County received a letter from Corizon Health stating the company will no longer be providing health care services to inmates of the Indiana Department of Corrections after March 31, 2017. This will result in a loss of employment for thirty-seven people who worked for Corizon Health at the Rockville Women’s Correctional Facility.

**X. OLD BUSINESS:**

- **Parke County Ordinance 2017-03** was presented for the Council’s consideration. The Ordinance establishes a Cumulative Capital Development Fund rate in the amount of .033 per 100 and shall be on all real and personal property beginning with taxes due in the year 2018. The Fund shall be used for the following purposes: **“for all uses as set out in IC 36-9-14.5.”** Roy Wrightsman made a motion to adopt **Parke County Ordinance 2017-03**. Thomas E. Stambaugh seconded the motion. The motion passed four (4) in favor and one (1) opposed.

**AYE**

**NAY**

\_\_\_\_\_  
John K. Pratt, President

\_\_\_\_\_

(absent)

(absent)

\_\_\_\_\_  
Larry Gambaiani, Vice President

\_\_\_\_\_

(absent)

(absent)

\_\_\_\_\_  
Jack B. Butler

\_\_\_\_\_

\_\_\_\_\_  
James E. Howard

\_\_\_\_\_  
Rick Patton

\_\_\_\_\_

\_\_\_\_\_  
Thomas E. Stambaugh

\_\_\_\_\_

\_\_\_\_\_  
Roy Wrightsman

\_\_\_\_\_

- **Parke County Resolution 2017-02** was presented for the Council’s consideration. **Resolution 2017-02** authorizes the reduction in appropriation number 1000-15-03-5110 General/ Commissioners/ Other Services & Charges/ Liability Insurance, in the amount of \$2,500.00 and an increase to appropriation number 1000-04-03-5080 General/ Treasurer/ Other Services & Charges/ Service Contracts, in the amount of \$2,500.00. Roy Wrightsman made a motion to adopt **Parke County Resolution 2017-02**. Rick Patton seconded the motion and it carried unanimously.
- Auditor Pam Adams told the Council that the issue of a balance, in the amount of \$45,808.58, on the County’s AT&T account that was closed last year has been resolved. Adams stated Deputy Auditor Rusty Ratcliff worked on this issue for the past five months and at one point the balance was approximately \$62,000.00. Adams said Ratcliff should receive full credit for his diligence in getting the matter resolved. At this time the account has a zero balance.
- Adams reported the final reimbursement of the loan made to the 16.738 Sheriff’s Radio & Camera Grant fund has been received, and the only outstanding loan between funds is for the Montezuma B&O Bridge Grant Fund.
- Adams made the Council aware of a future short fall in the Sheriff’s Prisoner Medical and Dental funds. The fund is nearly fifty (50%) percent depleted and it is only March. The Prisoner Meals fund could potentially run out of funds before the end of the year as well. John K. Pratt requested the Auditor compile information on what has been spent on prisoner meals for the past few years.

**AYE**

**NAY**

\_\_\_\_\_  
John K. Pratt, President

\_\_\_\_\_

\_\_\_\_\_(absent)\_\_\_\_\_  
Larry Gambaiani, Vice President

\_\_\_\_\_(absent)\_\_\_\_\_

\_\_\_\_\_(absent)\_\_\_\_\_  
Jack B. Butler

\_\_\_\_\_(absent)\_\_\_\_\_

\_\_\_\_\_  
James E. Howard

\_\_\_\_\_

\_\_\_\_\_  
Rick Patton

\_\_\_\_\_

\_\_\_\_\_  
Thomas E. Stambaugh

\_\_\_\_\_

\_\_\_\_\_  
Roy Wrightsman

\_\_\_\_\_

**ADJOURNMENT:** Having no further business to come before the Council, the motion to adjourn was made by Roy Wrightsman and seconded by Thomas E. Stambaugh, the meeting adjourned at 9:59 a.m.

\_\_\_\_\_  
John K. Pratt, President

ATTEST:

\_\_\_\_\_  
Pam Adams, Auditor