

BOARD OF COMMISSIONERS
September 21st, 2020

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, September 21st, 2020, having adjourned from a regular meeting on Tuesday, September 8th, 2020.
- II. **ROLL CALL:** Members present were Commissioners Jim Meece, President; Dan R. Collom, First Vice President; Laura Fischer, Auditor; Henry Harper, 1st Deputy Auditor; Tammy Thomas, 3rd Deputy Auditor, and County Attorney Nick Sauter. Second Vice President, Bruce Hartman was absent. Also present were Cyndi Todd, Pam Sanders, Larry Bemis, Tom Staggs, John Martin, Kim Shorter, and Jeremy Vientek.
- III. **MINUTES:** Minutes for the regular meeting on September 8th, 2020 were tabled.
- IV. **PAYROLL:** The County payroll in the amount of \$173,716.14 was approved for release on Monday, September 28th, 2020 on a motion made by Dan R Collom. Jim Meece seconded the motion and it carried unanimously. Dan R Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$70,446.87; Jim Meece seconded the motion and it carried unanimously.
- V. **NEW BUSINESS:**
- The Board reviewed requests for checks to be processed outside of the normal claims cycle. Jim Meece made a motion to allow the Auditor to process the following checks: VS Engineering in the amount of \$95,625.83, for bridge inspections; Barney Carroll in the amount of \$1,100.00 for the highway garage door painting; and Duane Sharp in the amount of \$17,005.00 for the replacement of the block doorway at the highway garage. Dan R Collom seconded the motion and passed unanimously.
 - Jeremy Vientek of Energy Harness appeared before the Board with a proposal for savings on LED lighting, and possibly a patent pending ultra violet air system that disinfects and kills COVID, flu, SARS, and other viruses. The Board gave permission for Energy Harness to conduct an audit at no cost to the county. They suggested focusing on the courthouse, the highway department and the EOC, as the jail has already been upgraded. Mr. Vientek asks for one electric bill from each building for the previous month. Commissioner Meece advised Mr. Vientek to get in touch with Don Pruner for the courthouse lighting, and Randy Norman for the Highway department lighting.
 - Auditor Laura Fischer presented the Commissioners with a copy of the health screening form to be sent out with the next payroll pay stubs. This form is for employees who are on the county's insurance to be filled out when visiting the WCWCI Health and Wellness Clinic to receive the health insurance discount. This form must be completed and turned in by December 31, 2020.
 - The Board reviewed a service quote letter from Malcolm McNeill, Coating Consultant regarding the coatings that have been applied to the Parke County Clock Tower and Mansard Level located at 116 West High Street, Rockville. The warranty expires on these coatings in December of 2020 and a survey at this time would determine if any issues need addressed before that time. The cost of this survey would be \$1,500 plus .58 per mile travel expense.

Jim Meece made the motion to proceed with this survey as the warranty is about to expire. Dan R. Collom seconded the motion, and it passed unanimously.

- The Board reviewed a letter from the INDOT regarding the construction on Market Street in Rockville.
- The Board reviewed a claim acknowledgement and two letters regarding ongoing claims from Travelers Insurance.
- The Board reviewed the meeting agenda for Wabash River Heritage Corridor Commission to be held on September 9, 2020 at 1:00 pm at the Fort Harrison State Park-Garrison Conference Center in Indianapolis.
- As Julie Lanzone of the Ambulance Service was absent, Jim Meece presented her IEPP safety grant request of \$467.39 for first aid kits for the courthouse. Jim Meece made the motion to allow Ms. Lanzone to proceed with the application process. Dan R Collom seconded the motion and it passed unanimously.
- The Board reviewed the August 2020 Ambulance Service monthly report.
- Rockville Christian Church is requesting permission for a walk around prayer vigil for the state of our country at the courthouse Saturday, September 19, 2020. The motion was made by Jim Meece to allow the prayer vigil around the courthouse. Dan R Collom seconded the motion and it passed unanimously.
- The motion was made by Dan R Collom to allow Jim Meece to sign the contract for the sprinkler system which includes \$300-\$400 pump to increase water pressure. Jim Meece seconded the motion and it passed unanimously.
- All the commissioners were satisfied with the proposed tree removal around the courthouse before winter. This includes the trees with the red berries and the evergreen at the northwest corner of the building. Commissioner Meece also recommended planting a blue spruce at the northwest corner to replace the evergreen. The motion was made by Jim Meece to allow Don Pruner to move forward with the tree removal and the planting of the new tree. The motion was seconded by Dan R Collom and it passed unanimously.
- Jim Meece made the motion to pass **Ordinance 2020-19** for a temporary burn ban, which prohibits all outside burning except in a fire ring 23" x 6" or larger, since we have had hardly any precipitation this month. This Ordinance 2020-19 will be signed at next meeting of October 5, 2020. The motion was seconded by Dan R Collom, passed unanimously, and is in force immediately.
- Catholic Charities food giveaway is scheduled for Tuesday, September 22, 2020 at the Parke County Fairgrounds. Traffic is to be directed inside the fairgrounds from the west entrance only off of B'dale Road. There will be police presence to direct traffic and prevent entrance from US 41.
- Camping will be allowed at the fairgrounds during the festival time of October 9-16, 2020; however, the restrooms and showers would be closed.
- Jim Meece made the motion to appoint Cyndi Todd as executive secretary of the Redevelopment Commission and make her eligible for county insurance. The motion was seconded by Dan R Collom and it passed unanimously.
- Tom Staggs appeared before the Board regarding the condition of Highbridge Road. Commissioner Meece expressed his concern and awareness of this issue and will get with the Parke County Council to push to get the four miles of Highbridge Road from 500N to 700E repaired properly.

VI. OLD BUSINESS:

- **Renaming of Emergency Mgmt. Bldg.**

Cyndi Todd came before the Board to make the final decisions on the new sign for the Emergency Management Building as it now houses EMA, EMS, Redevelopment Commission, Partnership Parke County, and Little Raccoon Conservancy District offices. The Board and Ms. Todd agreed to call the building "Parke County Annex 1". The installation of the new sign will cost \$3,055. The Board advised Ms. Todd to reach out to Auditor Fischer to determine which budget line to use for payment. The Board also gave Cyndi Todd permission to choose the colors of the sign.

VII. DEPARTMENTAL REPORTS:

Parke County EMS/ Ambulance Service, Julie Lanzone: absent

Parke County Sheriff, Justin Cole: absent

Parke County Highway, Randy Norman: absent

Emergency Management/ Statewide 911, Chris O'Brien: absent

Parke County Treasurer, Kim Shorter:

- Ms. Shorter reported that the tax sale on September 18, 2020 brought in \$402,000. Two hundred seven properties were up for tax sale. One hundred twenty-nine were paid prior to tax sale. Sixty-six were offered at the tax sale, and of that sixty-six, twenty-six were unsold.

VIII. PUBLIC COMMENTS: none

IX. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan R Collom and seconded by Jim Meece. The motion passed unanimously and the meeting adjourned at 4:53 p.m.



Jim Meece, President



Dan R. Collom, Vice President

Absent
Bruce Hartman, Second Vice President

ATTEST: 

Laura Fischer, Auditor