

## BOARD OF COMMISSIONERS

July 6th, 2020

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, July 6th, 2020, having adjourned from a regular meeting on Monday, June 15th, 2020.
- II. **ROLL CALL:** Members present were Commissioner Jim Meece, President; Dan Collom, First Vice President; Bruce Hartman, Second Vice President; Laura Fischer, Auditor; Tammy Thomas, 1st Deputy Auditor and County Attorney Nick Sauter. Also present were Larry Bemis, Pam Sanders, Dave Schwegman, Rush Truck Center; Kathy Collom, Sandi Wallace, John Martin, Cyndi Todd, Randy Norman, Jason Frazier, and Tammy Carr Bailey.
- III. **MINUTES:** Minutes were tabled.
- IV. **PAYROLL:** County payroll in the amount of \$179,666.97 and \$177,227.85 was approved for release on Monday, July 6th, 2020 on a motion made by Bruce Hartman. Dan Collom seconded the motion and it carried unanimously. Bruce Hartman made a motion acknowledging receipt of the Payroll Accounts Payable Report in the amount of \$274,391.04. Dan Collom seconded the motion and it carried unanimously.
- V. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$1,604,614.77 were approved for release on July 6th, 2020 on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously. The dollar amount was higher this time because of the buying of bituminous, loans due to First Financial and Old National Banks, and septic system at Rockville Lake.
- VI. **NEW BUSINESS:**
  - Hand typed checks: One check to Tower Clock Co. for \$600 was approved to be processed outside of the regular claims cycle by Dan Collom and seconded by Bruce Hartman. The motion passed unanimously.
  - Sandi Wallace came before the board requesting a lower speed limit on Cox Ford Road. Canoe Rental buses use this road, as well as visitors to the county, along with families living on the road. There is no speed limit posted at this time. Jim stated that an ordinance would have to be voted upon to change the speed limit. The board will check with Randy Norman.
  - Tammy Carr-Bailey came before the board regarding the speed limit on county road 1000N being used since the detour from 41 being closed. Requests more patrols in the area for speeding. The board will talk with Randy Norman regarding this matter.
  - Court motion to invalidate tax sale: 10385 S US HWY 41, Rosedale, IN. This property was sold at the tax sale to Shammah Investments LLC, however upon receiving it, did not want it. In the meantime, the original owner of the property redeemed it. The hearing has been vacated.
  - The board reviewed the elevator maintenance agreement from Mid-America Elevator Co. The annual amount of \$3,522.60 is due. A motion was made by Dan Collom to approve the contract and pay the invoice. It was seconded by Bruce Hartman and it passed unanimously.
  - The contract for the maintenance agreement for the plat office to print their large maps. The amount is \$55/mo service and \$.0775 per sqft including toner and paper. A motion was made by Dan Collom to accept the maintenance agreement and it was seconded by Bruce Hartman. The motion passed unanimously.

- The board reviewed the funding from state approved clean-up for the Brownfield site in Lodi. A motion was made by Bruce Hartman to acknowledge that the state has approved the cleanup of the site in Lodi at no cost to the county. The motion was seconded by Dan Collom and it passed unanimously.
- The board received a request for a copier for the plat office. The copier would be purchased from Ricoh. After 42 months at \$182.42/mo the county would be able to buy out the contract and own the machine for \$1.00 or an upgrade could be arranged. A motion was made by Dan Collom to approve the contract with Ricoh for the copier. The motion was seconded by Bruce Hartman and it passed unanimously.
- The board reviewed a 2021 budget request for \$9,946.75 annual fee from West Central IEDD. A motion to approve the request was made by Bruce Hartman, seconded by Dan Collom and it passed unanimously.
- The board reviewed a 2021 budget request from C.A.R.S. for \$5,000. Dan Collom made the motion to approve the request, it was seconded by Bruce Hartman, and it passed unanimously.
- The board reviewed a proposal from WTH for splits when deeds are transferred through the plat office. The service fee is \$500 flat fee each month. The agreement is an automatic renewal unless notice is given in writing 60 days prior to renewal date. The written notice does consider email a valid written communication. The contract is July 2020 through June 2021. A motion was made by Bruce Hartman to accept the proposal and seconded by Dan Collom. The motion passed unanimously.
- Two tort claims were reviewed by the board. They were brought against the county by Sonny Smith and Michael Simpson.
- The board reviewed a notice from INDOT regarding the closure of SR 59 beginning July 6.
- The board reviewed the Pan Handle Eastern Pipeline permit.
- The board reviewed the agenda for the Wabash River Heritage Corridor Commission to be held on July 8, 2020.
- The board reviewed a letter from the DNR regarding the reconstruction of Market Street.
- The board reviewed a letter from a long-time festival goer regarding the political nature of some of the vendor's products, and wanting the board to take a hand in controlling what is sold.
- The board reviewed a letter from John Cowan, president of the Rocky Fork Club, Inc. regarding the condition of their roads in that area.
- Nick has a template for an Ordinance for Fair Housing. Nick wants permission to draft an ordinance for Parke county to be in place to help receive funding. A motion was made by Dan Collom to have Jim sign the ordinance and it was seconded by Bruce Hartman. The motion passed unanimously.
- The board reviewed the May report from the Treasurer.
- The board reviewed the February, March, April and May reports from the Clerk.
- The board reviewed the June report from the Planning and Zoning department.
- The board reviewed the Parke County EMS report from Julie Lanzone, who was absent.

## VII. OLD BUSINESS:

- County Hiring Outside Counsel for Judgement. Attorney Nick Sauter has bankruptcy business in Montezuma and requests permission to hire a bankruptcy attorney to look at the full case to advise Mr. Sauter how to proceed. Bruce Hartman made the motion to allow Nick to do this. The motion was seconded by Dan Collom and it passed unanimously.

- Mr. Sauter brought up the fact that the attorneys and their clients at the jail do not have a way to communicate that is not being recorded. Randy Cleaver recommended a cloud-based system, which would cost from \$800-\$1,000 plus equipment and labor, and \$600 per month to maintain. Since this is a COVID related issue, the money from the CARES Act grant would qualify for payment. Bruce Hartman made the motion for Randy Cleaver to proceed with this plan. It was seconded by Dan Collom and it passed unanimously.
- Mr. Sauter informed the commissioners that he had reached out to other counties and their policy is to use the comp time first, before sick and vacation time. Some counties allow 60 hours comp time maximum. Then at 61 hours, you must use comp. Nick will write up a formal policy to bring before the board.
- Mr. Sauter advised the board for Jack Shannon to have a waiver of conflict since he is the dog trainer and works at the jail. The board gave Nick permission to draw one up.
- Jim made a motion that the decision for the go ahead for the bridge festival be pushed back two weeks to the August 17<sup>th</sup> meeting since the governor has pushed back the full opening of the state for two weeks. The canceling of the bridge festival would only affect the courthouse lawn, as all the other sites in the county are public property. The motion was seconded by Dan Collom and it passed unanimously. *PRIVATE*

#### VIII. DEPARTMENTAL REPORTS:

##### Parke County E911, Chris O'Brien:

- Presented update on CARES act. \$28,000 request to FEMA. \$2,500 pending review. \$10,000 needs more documentation. Most of this is the overtime for the sheriff's department. Department heads are still sending in their invoices for review.

##### Parke County Sheriff, Justin Cole:

Justin was absent, with Jason Frazier filling in, but he had no report.

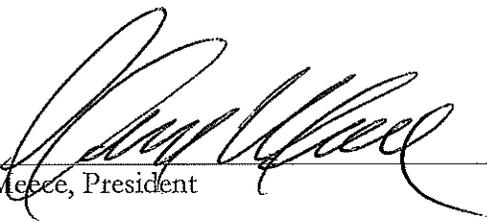
##### Parke County Highway Department, Randy Norman:

- The dump truck bid was awarded to Vomac Truck Sales in Terre Haute for \$167,984.78 on Randy's recommendation. Dan Collom made the motion to accept Randy's decision. The motion was seconded by Bruce Hartman and it passed unanimously.
- Randy presented an out of cycle claim for approval for a lease for the grader. The property taxes on this piece of equipment will not be paid because the county is exempt. Attorney Nick Sauter will look into the personal property tax situation. Dan Collom made the motion to approve the payment of \$102,120.55. Bruce Hartman seconded and it passed unanimously.
- The speed limit for Cox Ford Road and 860 N will be 30 mph to be permanent. Temporary speed limit signs set at 30 mph will be put up for 1000N from Carpenter Road to 1200N and west out to 41. These can be permanent only if gone through the ordinance process, so it cannot be enforced until then. The signs will be put up now.

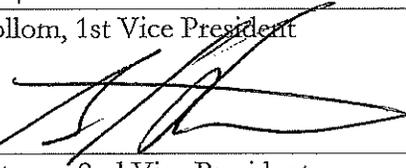
- Randy presented a list of the roadwork of 11.26 miles to be paid for by the Community Crossing Grants second phase. A motion to approve the list was made by Bruce Hartman and seconded by Dan Collom. The motion passed unanimously.
- The board reviewed the Highway Department's employee service records.
- The board discussed with Randy the verbiage for the signs for the Jackson Bridge turn around. Dan Collom made a motion to have Jim work on the verbiage of the signs with Randy on Thursday the 9<sup>th</sup> at 9am. Bruce Hartman seconded and the motion passed unanimously.
- Culvert at Diamond to be paved.

IX. PUBLIC COMMENTS: None.

X. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 5:25 p.m.

  
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Jim Mesce, President

ABSENT  
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Dan R. Collom, 1st Vice President

  
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Bruce Hartman, 2nd Vice President

ATTEST:

  
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Laura Fischer,  
Parke County Auditor