

COUNTY COUNCIL

May 14, 2020

- I. CALL TO ORDER:** The Parke County Council convened in a regular meeting on Thursday, May 14, 2020 to consider additional requests in excess of the budget allowed for 2020, and to conduct such other business as may be properly brought before the Council.
- II. ROLL CALL:** Council members present were John K. Pratt, President; Larry Gambaiani, Vice President; Jack B. Butler, James E. Howard, Rick Patton, Roy Wrightsman; and Laura J. Fischer, Auditor. Also present were Katie Potter, Larry Bemis, Julie Lanzone, Jim Meece, Justin Cole, John Martin and Christie Jacobs. Councilman Thomas E. Stambaugh was absent.
- III. READING OF THE MINUTES:** Minutes for the regular meeting held on March 12, 2020 were approved upon a motion made by Roy Wrightsman and seconded by Jack B. Butler.

- IV. ADDITIONAL APPROPRIATION REQUESTS:** The Council considered additional appropriation requests as published in the newspaper on April 29, 2020. Council President John K. Pratt reviewed the appropriations from written requests submitted by Auditor, Laura J. Fischer. Larry Gambaiani made a motion to approve the additional appropriation request as advertised on April 29, 2020, Roy Wrightsman seconded the motion and it carried unanimously.

| FUND/ DEPARTMENT | AMOUNT REQUESTED | AMOUNT APPROVED |
|---|-----------------------------|----------------------------|
| Local Health Department Trust | | |
| Clinic Supplies 1206-00-02-3030 | \$17,545.00 | \$17,545.00 |
| Total for Local Health Department Trust Fund | \$17,545.00 | \$17,545.00 |
| MVH Restricted | | |
| Bituminous 1173-02-02-3110 | \$806,790.00 | \$806,790.00 |
| Total for MVH Restricted Fund | \$806,790.00 | \$806,790.00 |
| Reserve Deputies Fund | | |
| Training and Travel 4108-00-03-5020 | \$1,522.55 | \$1,522.55 |
| Total Reserve Deputies Fund | \$1,522.55 | \$1,522.55 |
| Sheriff Training Donation Fund | | |
| Training and Travel 4110-00-03-5020 | \$36.00 | \$36.00 |
| Total Sheriff Training Donation Fund | \$36.00 | \$36.00 |
| LCC Mini Grant – LEO Training | | |
| Training and Travel 9100-00-03-5020 | \$7,000.00 | \$7,000.00 |
| Total LCC Mini Grant – LEO Training Fund | \$7,000.00 | \$7,000.00 |

- V. TRANSFER OF FUNDS:** The Council approved the request for the transfer of funds on a motion by Jack B. Butler and seconded by Roy Wrightsman. The following resolution was adopted.

TRANSFERS

Be it resolved; the Parke County Council hereby approves the following request for transfer:

Amount: \$220.00
 From: 1000-09-03-5070
 Assessor/Other Services & Charges/Dues
 To: 1000-09-02-3020
 Assessor/Supplies/Postage

VI. OTHER BUSINESS:

- Roy Wrightsman praised Julie Lanzone, Chris O'Brien and Justin Cole for their outstanding leadership in the wake of the COVID-19 crises.
- Roy Wrightsman asked Auditor if fund numbers have been created per the State Board of Accounts guidelines for the COVID grant funds. Auditor responded funds are 8901-8920.
- Roy Wrightsman reported on equipment grants applied for last fall \$87,150.00. The grants were accepted and approved and the equipment purchased. Roy requests approval for amendments to the 2019 encumbrances in those funds. Jack B. Butler made a motion to approve the encumbrances and Jim Howard seconded the motion. The motion carried unanimously.
- Roy Wrightsman reported on the 2021 budget preparation. The Form 1's have been returned by the Assessor, Highway, Custodian and the first draft from the Ambulance department(s).
- Resolution 2020-08 will reduce the funds in the General/Commissioners/Insurance Liability 1000-15-03-5110 in the amount of \$4,700.00 and re-appropriate the funds to supplement the pauper attorney fund in the General/Public Defender Board/Per Diem/Non-contract fund 1000-38-01-1211. Larry Gambaiani made a motion to approve the resolution. Jim Howard seconded the motion and it carried unanimously.
- Resolution 2020-09 will reduce the Sheriff Pension Trust fund 1193-00-03-5080 by \$7,670.00. Jack B. Butler made a motion to approve the reduction of Sheriff Pension Trust fund. Larry Gambaiani seconded the motion and it carried unanimously.
- The Parke County Probation department requested approval for a passthrough grant in the amount of \$8,500.00 for Drug Court Laptops. The grant will be used to purchase laptops which will be used by all Drug Court participants and the probation officers to conduct remote office meetings, home visits, Court Hearings and counseling. There is no county match for the funds. Jack B. Butler made a motion to approve the grant request. Rick Patton seconded the motion and it passed unanimously.

VII. JURY PAY: No Jury Pay was submitted to the Council for approval.

VIII. COMMITTEE REPORTS:

- Redevelopment Commission (RDC) – Roy Wrightsman
 - RDC received a grant for a regional sewer study. Requires a \$5,000 match from RDC operations funds.
 - Instituted a 3-month payment forgiveness for the revolving loan fund.
- Planning and Zoning Commission – Jack B. Butler
 - Did not meet.
- Courthouse Security – John K. Pratt
 - Did not meet.

IX. NEW BUSINESS:

- **Parke County Commissioners Jim Meece:**
 - Courthouse back to full staff with staggered start and finish times.
 - Researchers admitted to offices by appointment only.

- Department heads to meet tomorrow (Friday, May 15, 2020) to discuss plan.
- Plan to phase in visitors/public following the state guidelines.
- Three to four weeks before return to normal operations.
- **Parke County/Purdue Extension Office Christie Jacobs:**
 - Extension office back to full staff.
 - Sign on the door for the public to call with needs.
 - Staff working with nutrition program @ child development resource center.
 - Home Gardening and Dining with Diabetes videos
 - Captain Cash (finance lessons) with fourth graders, online.
 - Conducted an online livestock contest.
 - COVID response activities with Parke County EMS.
 - Four more workshops scheduled for June.
 - Meeting with Purdue regarding the July 4-H fair. If postponed, fair will be held August 1-3, 2020.
- **Parke County Ambulance Director Julie Lanzone:**
 - The Ambulance Service had 416 responses since January 2020; 75 in April, with 69 transports.
 - The Ambulance Service 2020 collections \$185,554.30, a \$16,466.12 increase over 2019.
 - Parke County Ambulance has received a CARES Act HHS Stimulus payment in the amount of \$14,460.41. May qualify for a second check.
 - The Rural EMS Training grant deadline was extended to April 30, 2020. All completed and submitted, to be funded by August 30, 2020.
 - Parke County EMS has applied for the Hybrid Training Institution, Paramedic class for 5 employees and supplies. The grant amount is \$199,998.98.
 - COVID test numbers are increasing locally; positive screens remain average.
 - Currently have 4 positive cases of COVID, 12 recovered positive, 6 recovered clinical and several close contacts being monitored by the Health Department.
 - Four patients have been hospitalized; no ventilated patients – all have recovered and have been released.
 - The Council Members are invited to attend the next Ambulance Service breakfast on July 19, 2020.
- **Parke County 911/EMA Chris O'Brien:**
 - Hensley stockpiled PPEs; in good shape.
 - Request \$9,000 for suits, masks, and gloves forthcoming.
 - Looking at a FEMA grant that will reimburse up to 75% of the COVID costs.
 - Applying for Indiana Criminal Justice Institute non-matching grant for reimbursement to the county for law enforcement COVID-19 expenses up to \$37,810.
 - O'Brien reported some technical difficulties with dispatch.
- **Parke County Assessor Katie Potter:**
 - Potter confirmed amount of \$138,150.00 for the abatement for Parke County Veneer; Form CF-1 Personal Property in packet. Councilman Wrightsman pointed out that the abatement was denied last year as they filed too late.
 - Wrightsman indicates that the previous abatement was approved based on the expectation that Parke County Veneer would promote business. They claimed to employ 7 people; they employ 3.
 - Councilman Roy Wrightsman made a motion to deny the abatement as they are not in compliance with the abatement. Jack B. Butler seconded the motion and it carried unanimously.
 - Personal Property forms CF-1 was filed on behalf of Big Inch Fabricators for a total abatement of \$697,840.00. Documents are filed timely. They filed the SB-1 with an anticipated 18 employees and the current number of employees is 36. Roy Wrightsman made a motion to approve the abatement request as they are in compliance. Jack B. Butler seconded the motion and it carried unanimously.

- **Parke County Sheriff Justin Cole:**
 - Reported the Parke County Jail is currently at 50% capacity.
 - Department has limited some services, changed to online.
 - Parke County Jail is currently housing five DOC inmates. The state prisons have a high infection rate and asked that we keep the DOC prisoners but they will take them back, if county wishes.
 - So far this year, billed out \$87,265.00 to DOC and Fountain County – averaging \$17,453.00.
 - Have sanitized and disinfected the jail.
 - Jail automated security computer/touchscreen project with SAS for door, intercoms and cameras is complete. System is working great.
 - Picked up two new Tahoes @ three weeks ago, paid from commissary funds (\$35,000 each). Traded in three old vehicles to save money.
- **Parke County Highway Supervisor Randy Norman:**
 - Provided the Council with an update on road patching.
 - Norman reported that the contract for paving should be coming up with Wabash Valley, quickly.
 - Brush cutting machine is down (leased).
 - Caterpillar went back to John Deere (leased).

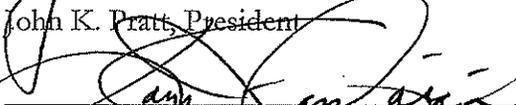
X. OLD BUSINESS: None presented.

AYE

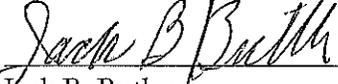
NAY



 John K. Pratt, President



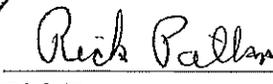
 Larry Gambatani, Vice President



 Jack B. Butler

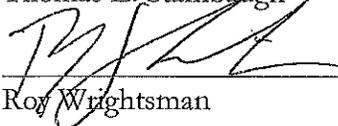


 James E. Howard



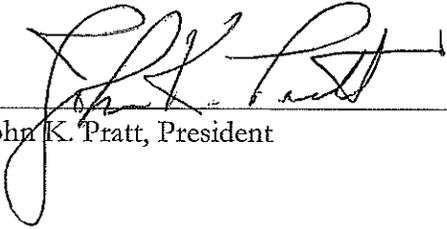
 Rick Patton

ABSENT

Thomas E. Stambaugh


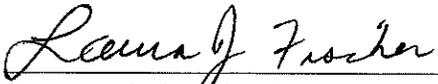
 Roy Wrightsman

ADJOURNMENT: Having no further business to come before the Council, the motion to adjourn was made by Jack B. Butler and seconded by James E. Howard, the meeting adjourned at 10:05 a.m.



John K. Pratt, President

ATTEST:



Laura J. Fischer, Auditor