

COUNTY COUNCIL
February 13, 2020

- I. CALL TO ORDER:** The Parke County Council convened in a regular meeting on Thursday, February 13, 2020 to consider additional requests in excess of the Budget allowed for 2020, and to conduct such other business as may be properly brought before the Council.
- II. ROLL CALL:** Council members present were John K. Pratt, President; Larry Gambaiani, Vice President; Jack B. Butler, James E. Howard, Rick Patton, Thomas E. Stambaugh, Roy Wrightsman, Laura J. Fischer; Auditor and Rhonda Montgomery; 3rd Deputy Auditor. Also present were Florinda Pruitt, RJ Dunavan, Katie Potter, Tammy Thomas, Larry Bemis, Chris Newcomb, Cyndi Todd, Kim Shorter, Julie Lanzone, Justin Cole, Tim Yocum, and Mark Southwick.
- III. READING OF THE MINUTES:** Minutes the regular meeting held on January 9, 2020 were approved upon a motion made by Roy Wrightsman and seconded by Jack B. Butler. Councilman Wrightsman requested December 30, 2019 meeting minutes to be presented at March 2020 meeting.
- IV. ADDITIONAL APPROPRIATION REQUESTS:** The Council considered additional appropriation requests as published in the newspaper January 29, 2020. Council President John K. Pratt reviewed the appropriations from written requests submitted by Auditor, Laura J. Fischer. Thus, the following ordinance was adopted: WHEREAS: it has been determined it is now necessary to appropriate more money than was appropriated in the annual budget for 2020, BE IT ORDAINED, by the County Council of Parke County, Indiana, for the expenses of said County government, the following additional sums of money are hereby appropriated and ordered set out of the funds herein specified, subject to the law governing the same: Larry Gambaiani made a motion to approve the additional appropriation requests as advertised on January 29, 2020. The motion was seconded by Jack B. Butler and carried unanimously.

FUND/ DEPARTMENT	AMOUNT REQUESTED	AMOUNT APPROVED
LIT EDIT Fund		
Major Budget Classification/Equipment Rental (Highway)		
1112-00-03-5011	\$100,000.00	\$100,000.00
Total for LIT EDIT Fund	\$100,000.00	\$100,000.00
Drug Court Incentive Fund		
Drug Court Incentives 9107-00-03-5081	\$102.26	\$102.26
Total for Drug Court Incentive Fund	\$102.26	\$102.26
Drug Court Vending Machine Fund		
Equipment 4913-00-04-7020	\$1,929.97	\$1,929.97
Total for Drug Court Vending Machine Fund	\$1,929.97	\$1,929.97
Local Health Maintenance Fund		
Extra Clerical 1168-00-01-1501	\$375.00	\$375.00
Total for Local Health Maintenance Fund	\$375.00	\$375.00
Sheriff Department Forfeited Asset Fund		
Transfer between Funds 4920-00-03-6031	\$500.00	\$500.00
Total for Sheriff Department Forfeited Asset Fund	\$500.00	\$500.00
Sheriff Department Controlled Buy Money Fund		
Narcotics Investigations 4006-00-03-6031	\$500.00	\$500.00
Total for Sheriff Department Controlled Buy Money Fund	\$500.00	\$500.00

- V. TRANSFER OF FUNDS:** No transfers were submitted for Council approval.

VI. OTHER BUSINESS:

- Reviewed 2019 encumbrances, Wrightsman proposed a total encumbrance of \$1,122,116.49.
 - \$329,266.80 for CEDIT and \$259,000.00 for Sheriff Control System at jail.
 - \$140,000.00 encumbered for Courthouse debt fund.
 - \$174,668.00 in Highway - \$100,000.00 for Duraberm purchases.
- Roy Wrightsman made a motion to adopt the encumbrances as presented. The motion was seconded by JB Butler and the motion carried unanimously.

VII. JURY PAY: The Auditor presented the Parke County Clerk's certification of jury fees collected for May 2019 in the amended amount of \$145.21; for September 2019 in the amended amount of \$154.15; for October 2019 in the amended amount of \$126.91; for November 2019 in the amended amount of \$188.84, and for December 2019 for the amount of \$50.98. Auditor requested the sum of \$666.09 be transferred into the Jury Pay Fund, pursuant to IC 33-19-8-8. JB Butler made the motion to direct the Auditor to transfer the jury fees collected in the amount of \$666.09 from the County Users Fund to the Jury Fee Fund. The motion was seconded by Rick Patton and unanimously carried.

VIII. COMMITTEE REPORTS:

- Redevelopment Commission (RDC) – Roy Wrightsman
 - Reported Commission officer roster for 2020.
 - Presentation in February regarding the concept of Regional Sewer District.
 - Filing claims on revolving loans for payment.
- Planning and Zoning Commission – Jack B. Butler
 - Did not meet.
- Courthouse Security Board – Did not meet.

IX. NEW BUSINESS:

- **Parke Vermillion Humane Society – Mark Southwick**
 - Presented a synopsis of operating costs and a history of the Parke Vermillion Counties Humane Society funding.
 - The shelter opened in 1991 as a non-profit private organization. In the first year of operation the shelter took in six hundred eighty-seven animals (687) and euthanized 56% percent of them.
 - Explained the current funding sources and continued challenges in maintaining the level of care for stray animals (1300 per year), while keeping the euthanasia rate at an all-time low, less than 2%.
 - Requested an increase in funding from Parke County Council from the annual contribution of \$20,000.00 to \$35,000.00 in 2021 (matches Vermillion County).
 - Shelter budget is approximately \$300,000.00 per year.
 - Presented information on the Community Programs.
 - Low-cost vaccinations and micro-chipping
 - ADOPT program at the Rockville Correctional Facility
 - Partnerships with rescue groups
 - Agreements with 14 local veterinarians
 - Received a grant to build a surgery room at the shelter - averages 25-30 surgeries per week.
 - Reported that the Town of Rockville no longer provides contribution to shelter.
 - Councilman Wrightsman requested Southwick submit 2021 appropriation in July 2020.

- President Pratt indicates Council is considering the additional \$15,000.00 in 2021 but trying to appropriate additional funding this year.
- Councilman Wrightsman will strongly urge the Town of Rockville to reconsider their contribution to the Humane Society.
- A motion was made by Jack B. Butler to increase the county annual contribution to the PVCHS to \$30,000.00 and seconded by Larry Gambaiani. The motion carried unanimously.
- **Vermillion County Commissioner - Tim Yokum**
 - Encouraged more partnership projects with Parke County and specifically spoke about the trails system across the Wabash at Montezuma. Vermillion County now owns the railroad grade across the river bottoms and applied for grants to improve the trail system which will connect from Clinton to Montezuma. Vermillion County looks forward to working with Parke County on future joint projects and appreciates the cooperative efforts.
- **Vermillion County Treasurer - Florinda Pruitt**
 - Reported on the recent joint effort with the county judges on sharing the CASA Director between Parke and Vermillion counties.
- **Vermillion County Councilman – RJ Dunavan**
 - Reiterated Vermillion County appreciation of partnerships with Parke.
- **Parke County Assessor – Katie Potter**
 - Personal property forms have gone out. Parke is one of the few counties that still mails the form.
 - Thelma Jean and Richard Hatke have again filed an appeal with the Indiana Board of Tax Review (IBTR), as well as her neighbor Merle F. Heinlein, Sr. Mrs. Hatke also filed an exemption appeal on the easement.
 - New construction is finished. The Ratio Study is near completion. Assessor received an e-mail from the State regarding the abatement publication. Abatement completed and uploaded.
 - Obtaining quotes for the 2020 Form 11 mailing, as Worrell Corporation representative renewed last year's contract, then retired shortly after. Received quotes from Master's Touch and Midwest Presort. If Midwest Presort is selected, Potter expects a savings this year of approximately \$1,100.00. Potter prefers Midwest Presort as they are an Indiana based company. Utilizing an in-state company would be easier to verify the mailing date.
- **Parke County Treasurer – Kim Shorter**
 - The Treasurers' office sent out the new tax statement mandated by the DLGF.
- **Parke County Sheriff – Justin Cole**
 - Provided a copy of the 2019 Annual Jail Report, as well as Indiana Department of Corrections State Jail Inspection Report. Sheriff reported passing inspections with no issues.
 - Provided detail on the Annual Jail Report as to number of arrests and charge statistics dating back to 2015. In 2019, nine hundred-five (905) were booked in, one hundred-one (101) housed from other counties, and served over 79,000 meals. The average cost per meal was \$0.65 cents to \$1.05, which includes two hot meals and one cold (generally breakfast).
 - Reported zero deaths or suicides in the jail in 2019, however three (3) attempted suicides, two (2) staff assaults and one (1) attempted escape during a transport.
 - Of the one thousand fifty-eight (1058) charges filed in 2019, two hundred fifty (250) were drug related, one hundred three (103) alcohol related and seventy-one (71) of those charges were drinking and driving. Zero homicide and zero robberies reported.
 - Cole reports \$37,051.00 collected so far this year. Expects housing out-of-county inmates to drop in 2020.
 - Requesting a training line to be placed in the Sex & Violent Offender Administrative fund #1192, in the amount of \$6,000.00.

- Councilman Butler inquired if any tickets had been issued on the truck routes. Cole responded not yet but Sheriff's Department has received a few phone calls from residents.
- **Parke County Ambulance Director – Julie Lanzone**
 - Contacted several area contractors to study the sewer line issue at the Ambulance Garage and provide an estimate for the needed repairs. Four could not find the lines and two provided blind bids.
 - John and John Associates provided a complete exploration and synopsis of the problems found.
 - When the building was constructed, someone ran over the line with a vehicle and created the current problem and it worsened over the years. Where old building and new building tied together at the main sewage line, there was a directional T placed backwards. Each time a toilet was flushed, it pushed rock into the sewage line.
 - Commissioners approved the repair bid for \$14,650.00, from John and John Associates.
 - Reports one hundred twenty-six (126) responses in January, ninety-nine (99) were transports.
 - Collections thus far in 2020 are at \$51,026.36, which is \$2,500 lower than collections this time last year.
 - Next breakfast is March 29, 2020.
 - Wrightsman added that the cost of the repair will be presented in March as an additional appropriation. Strongly recommends attending the breakfast, if you haven't.
 - Wrightsman reports that Lanzone has been very helpful in the billing situation with ambulance services. HB 1372 is in Senate Committee now has language in it (proposed by Representative Baird) to put a stop to the excessive charging with regards to ambulance service. Please contact your State Senator in support of HB 1372.
- **Parke County Parks & Rec Superintendent – Chris Newcomb**
 - Presented the five (5) year plan for the Parks and Recreation Department.
 - Focusing on the renovation of the shower house.
 - Rejuvenating the lake.
 - Building a barn
 - Removal of invasive plant species.
 - Report on septic system of the old shower house - lift station will cost an additional twenty thousand (\$20,000.00).
 - Created emergency action plan and procedures for the park staff.
 - Carpet and other issues at house are complete.
 - Wrightsman inquired of the Shelter Donation fund and indicates an appropriation is needed to use those funds.
- **Partnership Parke County – Cyndi Todd**
 - Requested approval of the Parke County Broadband Infrastructure Investment Zone Application from Bloomingdale Home Telephone, for a tax exemption.
 - State assessed utility/total exemption has not yet been calculated.
 - Wrightsman made a motion to approve application. Seconded by Larry Gambaiani; motion carried unanimously.
- Reviewed Resolution 2020-02 Interfund Loan from Rainy Day Fund 1186 to the Reassessment Fund 1188, in the amount of \$96,000.00. Roy Wrightsman made a motion to approve Resolution 2020-02. Seconded by Larry Gambaiani and the motion carried unanimously.
- Wrightsman recommended adoption of Resolution 2020-04 Declaring Specific General Ledger Account Funds Dormant. The following funds shall be declared dormant and the remaining balances transferred to the General Fund for a total of \$4,120.72:

- Fund 1115 - Child Abuse Prevention \$639.00
 - Fund 4107 - B. Spencer Advocate Fund \$515.00
 - Fund 8109 - 16.588 Stop Grant \$3.43
 - Fund 8115 - 97.067 Sheriff's Radio IDHS Grant \$1.00
 - Fund 9114 - LCC Mini Meth Surveillance \$3.70
 - Fund 9116 - Local Planning Council Grant \$2,791.94
 - Fund 9118 - PHC Grant 8/31/07-10/31/07 \$33.01
 - Fund 9121 - Emergency Trauma Kit \$0.83
 - Fund 9127 - IDVA Veterans Officer Training \$1.64
 - Fund 9128 - Eat Better Move More \$13.37
 - Fund 9130 - AED Grant \$6.80
 - Fund 9156 – Justice Steve David Reception \$111.00
- JB Butler made a motion to adopt Resolution 2020-04. Tom Stambaugh seconded the motion and the motion carried unanimously.
 - Councilman Wrightsman recommended the following amendments to the 2020 Parke County Salary Ordinance:

Fund/Appropriation Number	Department	Position	Amount Approved	Amount Amended
<u>Local Health Maintenance</u> 1168-00-01-1501	Health	Extra Clerical	\$5,537.00	\$5,912.00

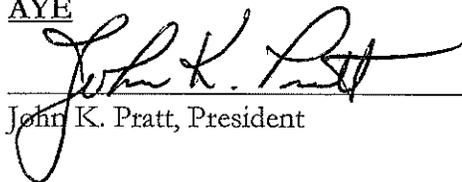
Tom Stambaugh made the motion to approve 2020 salary ordinance amendment. Seconded by JB Butler and the motion carried unanimously.

X. OLD BUSINESS:

- Wrightsman asked Auditor to move the interfund loan in the ledger approved at end of December 2019 for the EOC vehicle grant.
- Pratt inquired of Auditor - Certificate of Appointment, Oath of Office by Appointee to Local Alcoholic Beverage Board.

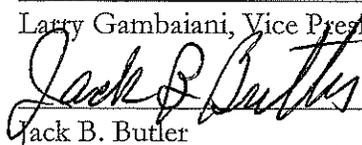
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NAY

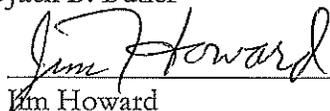


John K. Pratt, President

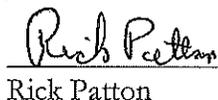
Larry Gambaiani, Vice President



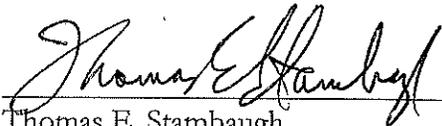
Jack B. Butler



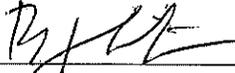
Jim Howard



Rick Patton

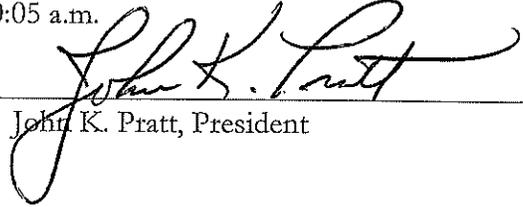


Thomas E. Stambaugh



Roy Wrightsman

ADJOURNMENT: Having no further business to come before the Council, the motion to adjourn was made by Jack B. Butler and seconded; the meeting adjourned at 10:05 a.m.



John K. Pratt, President

ATTEST:

Laura J. Fischer, Auditor

COUNTY COUNCIL
December 30, 2019

- I. **CALL TO ORDER:** The Parke County Council convened in a special meeting on Monday, December 30, 2019 to consider additional requests in excess of the Budget allowed for 2019, and to conduct such other business as may be properly brought before the Council.
- II. **ROLL CALL:** Council members present were John K. Pratt, President; Larry Gambaiani, Vice President; Jack B. Butler, James E. Howard, Rick Patton, Thomas E. Stambaugh, Roy Wrightsman; and Laura Fischer, Auditor. Also present were Jim Meece, Katie Potter and Larry Bemis.
- III. **READING OF THE MINUTES:** No Minutes were presented to the Council for approval.
- IV. **ADDITIONAL APPROPRIATION REQUESTS:** No Additional Appropriations were presented for the Council for approval.
- V. **TRANSFER OF FUNDS:** Roy Wrightsman made a motion to approve the request for the transfer of funds as listed below. The motion was seconded by J.B. Butler and the following resolution was adopted.

TRANSFERS

Be it resolved; the Parke County Council hereby approves the following requests for transfer:

Amount: \$ 15,635.72
From: 1176-03-02-3040
MVH/General & Undistributed/Gas, Oil, Lube
To: 1176-02-02-3115
MVH/Maintenance & Repairs/Deicing Materials

Amount: \$160.00
From: 1000-19-01-1120
Sheriff/General/Maintenance Supervisor
To: 1000-19-01-1124
Sheriff/General/Part-Time Jail Cook

Amount: \$ 940.00
From: 1000-19-01-1114
Sheriff/General/Dispatchers
To: 1000-19-01-1124
Sheriff/General/Part-Time Jail Cook

Amount: \$ 150.71
From: 1000-04-03-5020
Treasurer/General/Travel
To: 1000-04-02-3010
Treasurer/General/Office Supplies

VI. **COMMITTEE REPORTS:** No Committee Reports were submitted to the Council.

VII. NEW BUSINESS:

- President Pratt lead discussion on increasing the Parke County contribution to Parke Vermillion County Humane Society. Pratt suggested inviting the Director of PVCHS to February 2020 County Council meeting to give an overview of services provided.
- President Pratt asked Auditor to send an e-mail to all employees whose split check may have been shorted. Auditor indicates it will be the 2nd pay in January 2020, and she will notify all affected employees.
- Discussion was held regarding compensatory time with Commissioner Meece committing to revising the current policy. Councilmen Pratt and Wrightsman have discussed adding a line in the 2021 budget to address to comp time payout issue. Wrightsman emphasized that insurance and benefits stop if someone is being paid out comp time.

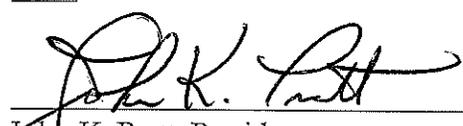
- 2020 Salary Ordinance published last week was published prematurely and will be republished after the Council meeting.

VIII. OLD BUSINESS:

- **Ordinance 2019-26** was presented for the Council's consideration. The ordinance authorizes a transfer of \$22,457.90 from the Plat Book Fund to the FY SHSP Deobligated Funds/EMS for the purchase of the Emergency Management vehicle. The amount transferred must be returned to the Plat Book Fund by the end of the current budget year or extended by a further resolution or ordinance.
- **Resolution 2019-28** was presented for the Council's consideration. The ordinance authorizes the six-month extension of funds from the Plat Book Fund to FY16 SHSP Deobligated Funds, for the Emergency Management vehicle, up to the sum of \$22,457.90. The motion to approve **Ordinance 2019-26** and **Resolution 2019-28** was made by J.B. Butler and seconded by Larry Gambaiani and it carried unanimously.
- **Resolution 2019-30** was presented for the Council's consideration. The resolution authorizes the six-month extension of funds from the Rainy Day Fund to the Sheriff Pension Trust Fund, up to the sum of \$6,115.00. The motion to accept was made by J.B. Butler and seconded by Larry Gambaiani and it carried unanimously. The motion to approve **Resolution 2019-30** was made by J.B. Butler and seconded by Larry Gambaiani and it carried unanimously.

AYE

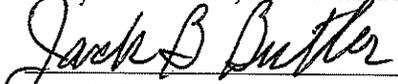
NAY



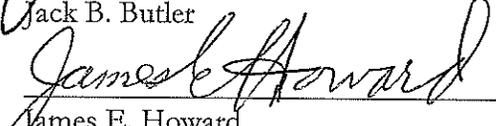
John K. Pratt, President

ABSENT

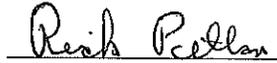
Larry Gambaiani, Vice President



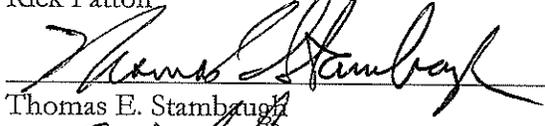
Jack B. Butler



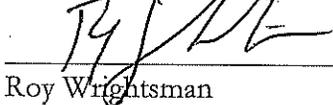
James E. Howard



Rick Patton

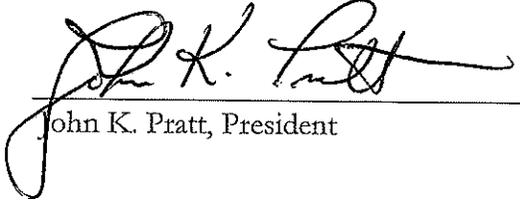


Thomas E. Stambaugh



Roy Wrightsman

ADJOURNMENT: Having no further business to come before the Council, the motion to adjourn was made by Jack B. Butler and seconded by Roy Wrightsman, the meeting adjourned at 9:26a.m.


 John K. Pratt, President

ATTEST:

 Laura J. Fischer, Auditor