

COUNTY COUNCIL
December 12, 2013

- I. CALL TO ORDER:** The Parke County Council convened in a regular meeting on Thursday, December 12th, 2013 to consider additional requests in excess of the Budget allowed for 2013, and to conduct such other business as may be properly brought before the Council.
- II. ROLL CALL:** Council members present were James A. Rahn, President; John K. Pratt, Vice President; J. B. Butler, Larry Gambaiani, Rick Patton, G. Max Williams, Pam Adams; Auditor and Brandy Asher; 2nd Deputy Auditor. Thomas E. Stambaugh was absent. Also present were Chris Marsolf, Larry Larkin, Julie Hart, Nathan Adams, Larry Bemis, Diana Hazlett, Mary Jo Harkrider, Jameson Hibbs and Mary Alice Gregg.
- III. READING OF THE MINUTES:** Minutes for the regular meeting held on November 14th, 2013 were approved upon a motion made by John Pratt and seconded by G. Max Williams.
- IV. TRANSFER OF FUNDS:** The Council approved the request for the transfer of funds on a motion made by Larry Gambaiani and seconded by Jack B. Butler. The following resolution was adopted.

TRANSFERS

Be it resolved, the Parke County Council hereby approves the following request for transfer:

Amount: \$150.00
From: 1000-12-02-3020
County General/ Plan Commission/ Supplies/ Postage
To: 1000-12-03-5020
County General/ Plan Commission/ Other Services & Charges/ Travel

Amount: \$600.00
From: 1000-19-01-1122
County General/ Sheriff/ Personal Services/ Civil Process Server
To: 1000-19-01-1124
County General/ Sheriff/ Personal Services/ Part-Time Kitchen

Amount: \$5,000.00
From: 1138-00-02-3102
CUM Capital Development/ Supplies/ Operating Supplies- Jail
To: 1138-00-03-5041
CUM Capital Development/ Other Services & Charges/ Equipment Maintenance

Amount: \$5,000.00
From: 1138-00-03-3101
CUM Capital Development/ Supplies/ Operating Supplies- Sheriff
To: 1138-00-03-5041
CUM Capital Development/ Other Services & Charges/ Equipment Maintenance

Amount: \$65.12
From: 1159-00-01-2300
Health/ Personal Services/ Insurance
To: 115-00-01-1100
Health/ Personal Services/ Clerk-Registrar

Amount: \$1,389.65
From: 1170-00-01-2201
Public Safety/ Personal Services/ Police Pension-Sheriff
To: 1170-00-03-6052
Public Safety/ Other Services & Charges/ Prisoner Medical & Dental

Amount: \$1,341.92
From: 1170-00-01-2201
Public Safety/ Personal Services/ Police Pension-Sheriff
To: 1170-00-01-6051
Public Safety/ Other Services & Charges/ Prisoner Meals

Amount: \$1,573.31
From: 1170-00-01-2201
Public Safety/ Personal Services/ Police Pension-Sheriff
To: 1170-00-03-6050
Public Safety/ Other Services & Charges/ Prisoner Detention

Amount: \$54.30
From: 1170-00-01-1805
Public Safety/ Personal Services/ Special Events
To: 1170-00-01-1802
Public Safety/ Personal Services/ Part Time EMT's

Amount: \$141.54
 From: 1176-01-02-3010
 Highway/ Administration/ Supplies/ Supplies
 To: 1176-01-01-1000
 Highway/ Administration/ Personal Services/ Supervisor

Amount: \$104.23
 From: 1176-01-02-3010
 Highway/ Administration/ Supplies/ Supplies
 To: 1176-01-01-1100
 Highway/ Administration/ Personal Services/ Administrative Assistant

Amount: \$430.00
 From: 1219-00-01-1506
 Park & Rec./ Personal Services/ Fieldman
 To: 1219-00-01-1504
 Park & Rec./ Personal Services/ Watchman

Amount: \$2,070.00
 From: 1219-00-01-1506
 Park & Rec./ Personal Services/ Fieldman
 To: 1219-00-01-1505
 Park & Rec./ Personal Services/ Gateman

Amount: \$920.00
 From: 1219-00-01-2400
 Park & Rec./ Personal Services/ Unemployment
 To: 1219-00-01-1505
 Park & Rec./ Personal Services/ Gateman

Amount: \$700.00
 From: 1219-00-01-2400
 Park & Rec./ Personal Services/ Unemployment
 To: 1219-00-01-2100
 Park & Rec./ Personal Services/ Social Security

Amount: \$1,650.00
 From: 1219-00-01-2400
 Park & Rec./ Personal Services/ Unemployment
 To: 1219-00-01-2300
 Park & Rec./ Personal Services/ Insurance

- V. OTHER BUSINESS:** On motions made by John Pratt; seconded by Rick Patton and unanimously carried; the Council took the following actions:
- HCC U.S. Specialty Insurance Company, in the amount of \$2,204.48 to account number 1170-00-03-5060, Public Safety/ Other Services & Charges/ Vehicle Maintenance Sheriff.
 - West Central 4-H Camp Association, in the amount of \$284.50 to account number 1000-11-03-5020, County General/ Extension/ Other Services & Charges/ Travel.
 - Reviewed the Veterans Service Officer report and the County monthly financial report for November 2013.
- VI. JURY FEE FUND:** The Auditor presented the Parke County Clerk's certification of jury fees collected for November 2013, and requested the amounts be transferred into the Jury Pay Fund, pursuant to IC 33-19-8-8. Rick Patton made the motion to direct the Auditor to transfer the jury fees collected in the amount of \$134.71 from the County Users Fund to the Jury Fee Fund. The motion was seconded by G. Max Williams, and unanimously carried.
- VII. ADDITIONAL APPROPRIATION REQUESTS:** The Council considered additional appropriation requests as published in the newspaper November 27th, 2013. President James A. Rahn reviewed the appropriations from written requests submitted by Auditor, Pam Adams. Thus, the following ordinance was adopted: WHEREAS: it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for 2013, BE IT ORDAINED, by the County Council of Parke County Indiana that, for the expenses of said County government, the following additional sums of money are hereby appropriated and ordered set out of the funds herein specified, subject to the law governing the same: Jack B. Butler made a motion to approve the additional appropriations advertised November 27th, 2013; the motion was seconded by Rick Patton and carried unanimously.

FUND/ DEPARTMENT	AMOUNT REQUESTED	AMOUNT APPROVED
Reserve Deputies Fund		
Major Budget Classification/ Other Services & Charges/ Uniform Equipment & Maintenance 4108-00-03-5041	\$ 469.00	\$ 469.00
Total for Reserve Deputies Fund	\$ 469.00	\$ 469.00
Innkeepers Tax Collections Fund		
Major Budget Classification/ Supplies/ Postage 7304-00-02-3020	\$ 16,239.03	\$ 16,239.03
Total for Innkeepers Tax Collections Fund	\$ 16,239.03	\$ 16,239.03

VIII. NEW BUSINESS:

- Recorder Mary Jo Harkrider advised the Council she is obtaining information regarding a microfilm project for her office. Harkrider indicated the Recorders Perpetuation fund would be used to pay for the project.
- Two engineering proposals for the Courthouse upper level and dome were presented to the Council for their review. The first proposal was from Arcee Engineering and the second from Silver Creek Engineering. A third engineering company, Lawson Elser, was approached but declined presenting a proposal. The Council would like Courthouse Custodian Don Pruner to make a recommendation.
- Auditor Pam Adams told the Council the County's 1782 Notice was received on December 3, 2013. The notice indicated reductions in the General Fund and the Health Fund would be needed for the 2014 Budget. Adams advised that Council the Department of Local Government Finance (DLGF) Representative Judy Robertson neglected to use amounts that were submitted in the "Adopted" column of budget form 4B (also known as the sixteen line statement) once the adjustments were made to correct this; reductions in the General Fund were unnecessary. Adams stated after speaking with Diana Hazlett, who has been monitoring the Health Fund for the Parke County Health Board, adjustments were requested to increase miscellaneous revenues for the Health Fund for 2014. The requested changes were made and approved on December 9, 2014. Adams stated the County is now waiting on the certified budget order.
 - John Pratt stated these types of issues with the DLGF have been ongoing for the past several years. Pratt indicated it creates quite a bit of extra work for the Auditor and County when the DLGF doesn't do their job properly.
 - Adams said since she became Auditor in 2011 she has had a different DLGF representative during the budget process each year. Adams also indicated it is likely she will not have the same representative working with her for budgets this year because several DLGF representatives are retiring.
- Adams requested the Council confirm the meeting date, time and location for their January 2014 organizational meeting. Adams advised the Council information was provided at State called conferences she attended in 2013 indicating meeting schedules for the Commissioners and Council cannot be adopted prior to their organizational meetings, which are the first meeting in January for each board. The Council confirmed they will convene on January 9, 2014 at 9:00 a.m. at the Emergency Services Building (formerly known as the Emergency Operations Center) located at 110 East High Street, Rockville, IN.
- Adams stated if the Council would consider granting her permission to process transfers for any personal services categories and out of category requests received between now and the end of the year then there should not be a need for a year end meeting of the Council; unless something totally unforeseen should happen. John K. Pratt made a motion to allow the Auditor to process the noted transfers through the end of 2013. The motion was seconded by G. Max Williams and carried unanimously.
- Interim Extension Director Julie Hart told the Council the Extension will only need \$1,781.50 to reimburse Alice Alderson and Brent Mier for travel expenses. Purdue University has reimbursed Mark Evans and Hart for their mileage expenses.

IX. OLD BUSINESS:

- Larry Gambaiani stated Youth in Government day will be rescheduled sometime in April of 2014. Gambaiani said details are being worked out.

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NAY

James A. Rahn, President

John K. Pratt, Vice President

J. B. Butler

Larry Gambaiani

Rick Patton

Thomas E. Stambaugh

G. Max Williams

ADJOURNMENT: Having no further business to come before the Council, the motion to adjourn was made by J. B. Butler and seconded by Rick Patton, the meeting adjourned at 11:00 a.m.

James A. Rahn, President

ATTEST:

Pam Adams, Auditor