

## BOARD OF COMMISSIONERS

December 2, 2019

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, December 2, 2019, having adjourned from a regular meeting on Monday, November 18, 2019.
- II. **ROLL CALL:** Members present were Commissioners Jim Meece, President; Dan R. Collom, First Vice-President; Bruce Hartman, Second Vice President; Laura J. Fischer, Auditor; Rhonda Montgomery, First Deputy Auditor and County Attorney Nick Sauter. Also present were Larry Bemis, Karla Losin, George Smith, Pam Sanders, Chris O'Brien, Justin Cole, Jim Coffenberry, Randy Norman and Don Pruner.
- III. **MINUTES:** Minutes for the regular meeting on November 18, 2019 were tabled until the December 16, 2019 meeting.
- IV. **PAYROLL:** County payroll in the amount of \$162,964.18 was approved for release on Monday, November 25, 2019 on a motion made by Dan R. Collom. Bruce Hartman seconded the motion and it carried unanimously. Dan R. Collom made a motion acknowledging receipt of the Payroll Accounts Payable Report in the amount of \$107,742.20. Bruce Hartman seconded the motion and it carried unanimously.
- V. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$434,049.20 were approved for release on December 2, 2019 on a motion made by Dan R. Collom and seconded by Bruce Hartman. The motion carried unanimously.
- VI. **NEW BUSINESS:**
  - The Board reviewed requests for the following hand-typed checks to be processed outside of the regular claims cycle 1.) SB Property Holding, LLC in the amount of \$11,500.00 (RDC loan); 2.) Shannon's Sugar Rush, LLC in the amount of \$20,000.00 (RDC loan); and 3.) JTN Services in the amount of \$2,409.90 (EOC vehicle lights). Bruce Hartman made a motion to allow the hand typed checks, as submitted. Dan R. Collom seconded the motion and it carried unanimously.
  - Jim Coffenberry, Director of the West Central Indiana Economic Development District requested Parke County's participation in the WCIEDD with support of the application to the EPA Brownfield Assessment Coalition Grant Program for funding in fiscal year 2020. Bruce Hartman made a motion to approve and sign the letter of intent. Dan Collom seconded the motion and it carried unanimously.
  - George Smith from MJS Insurance proposed Ransomware insurance with a 1-million-dollar coverage policy. Our current coverage is minimal and will not cover replacement of all the county software or equipment that could be affected in a virus attack. Bruce Hartman made a motion to approve the Ransomware coverage to begin immediately. Dan Collom seconded the motion and it carried unanimously.
  - Smith also presented a renewal proposal for all county vehicles, adding 3 new automobiles this year, for a total of sixty-six (66), plus a trailer covered under the Traveler's policy. Smith indicated that the County was uninsured in buildings and contents and suggested an increase of 5 million to the coverage. Dan Collom made a motion to enter into a renewal contract with Traveler's Insurance with the premium at approximately \$190,000 annually. Bruce Hartman seconded the motion and it carried unanimously.

- Karla Losin from Branson Insurance presented a renewal proposal on the County Worker's Compensation insurance (IPEP). Losin expressed that claims increased in 2019, as of November 13, \$66,000.00 has been paid out, with six (6) weeks to go in the year. Bruce Hartman made a motion to approve the Worker's Compensation coverage as presented. Dan Collom seconded the motion and it carried unanimously.
- The Board reviewed a letter from the Town of Rockville expressing an interest in having tax sales certification held by the county and assigned to the Town of Rockville. Specific properties of interest to the town are located at 215 Howard Avenue, 406 South Barton Street and 901 East High Street. The Board tabled the request until the December 16 Commissioners meeting.
- Courthouse Head Custodian, Don Pruner presented a new three (3) year all-inclusive Koorsen contract to cover the EOC building and the courthouse. There are three (3) fire extinguishers at the EOC building and twelve (12) at the courthouse. The contract includes a hold harmless clause and an auto renewal clause with a requirement of a sixty (60) day notice to cancel. The annual cost of the agreement is \$1,119.00. Dan Collom made a motion to approve the contract. Bruce Hartman seconded and the motion carried.
- Commissioner President Meece stated that he had approached the County Counsel regarding the sprinkler system that was previously discussed for the courthouse lawn. Meece expressed that due to the Covered Bridge Festival shacks, the south half of the lawn probably would not be included in this project to avoid damage to the system from truck pulling the shacks on/off the lawn.
- Commissioner Meece also reported that blue and green spot lights will be installed on the courthouse tower for the Christmas Holiday.
- Randy Cleaver reported that the State of Indiana is proposing another level of security at no cost to the County "Fire Eye" to prevent voter tampering. Nick Sauter will review the contract prior to Commissioners signing. Cleaver indicated that the County may need to add e-mail addresses to their current agreement, at a cost of \$9.00-\$10.00 per address. Jim Meece made a motion to authorize Cleaver to increase the e-mail addresses as he saw fit. Dan Collom seconded the motion and it carried unanimously.
- The Board reviewed a letter from Dan Brier, Secretary of the DNR Division of Recreation requesting Parke County's continued participation in the Wabash River Heritage Corridor Commission and appointment of the Parke County members. Jim Meece made a motion to pass Resolution 2019-25 to confirm the county participation and to reappoint Member, Penny Cox and Alternate, Phillip Cox. Dan Collom seconded the motion and it carried unanimously.
- Commissioners reviewed a Memorandum of Understanding between the Valley Professionals Community Health Center and Parke County to provide health care and treatment for all worker's compensation injuries/illnesses to the employees of the Parke County Units of Government. Commissioners added language to section two, *as approved by the employee provided the service is available at the desired location.* Jim Meece made a motion to approved the MOU with the change. Dan Collom seconded the motion and it carried unanimously.
- The Board reviewed a Notice of Public Comment from Indiana Department of Environmental Management on the BigInch Fabricators & Construction, Inc. air permit.
- At this time Highway Supervisor Randy Norman came forward to open the 2020 Parke County Highway Material Bids. Timely bids were submitted by:
  - HERITAGE PETROLIUM
  - E&H PETROLIUM
  - CERES SOLUTIONS
  - JACKSON OIL & SOLVANTS INC.

- STANDARD AUTO PARTS
  - WABASH VALLEY ASPHALT
  - BHK AUTO PARTS
  - RGT SALES, LLC
  - HARRIS STONE SERVICES, INC.
  - POMP'S TIRE SERVICE
  - S&G EXCAVATING WITH LINCOLN PARK STONE
  - E3 BRIDGE BEDFORD
  - ASPHALT MATERIALS, INC.
  - METAL CULVERTS, INC.
  - CIVIL CON, INC.
  - US AGGRIGRATES
  - WHITESVILLE MILL SERVICES COMPANY
  - ST. REGIS CULVERT INC.
- The Board reviewed the EMS Director written report.

**VII. OLD BUSINESS:** None.

**VIII. DEPARTMENTAL REPORTS:**

**Parke County Sheriff, Justin Cole:**

- Jail count today is 65, there are 16 Doc and 7 Out of County holds (Fountain).
- Provided copies of the November report of collections and a year to date billing for inmate holding.
- Sheriff Cole reports a large population of inmates with mental health issues. Commissioner Meece indicates that a part of the County agreement with the Hamilton Center is the evaluations of the inmates.

**Parke County Highway Supervisor, Randy Norman:**

- Norman reported that the 2020 Highway Department material bids were due by 3:00p.m, on Monday, December 2, 2019.
- Highway Department is presently hauling Duraberm and patching.
- The motor head and bearings are being replaced on the brush cutter.

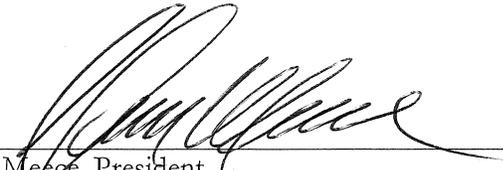
**Parke County EMA/E911 Director, Chris O'Brien:**

- O'Brien gave a brief report on his contact with the Department of Homeland Security regarding the status grants.
- O'Brien met with former EMA/E911 Director Hensley for an update of grants/projects.
- O'Brien reports problems with the 911 system and integration with the different emergency management systems.
- The Fire department have report issues with their pagers not receiving audio from the dispatchers.

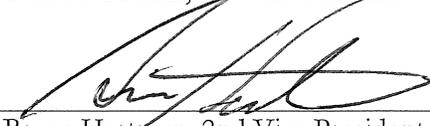
**IX. PERSONS REQUESTING TIME ON THE AGENDA:** None.

**X. PUBLIC COMMENTS:** None.

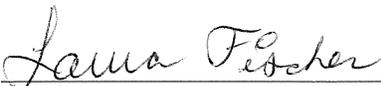
XI. **ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Jim Meece and seconded by Dan R. Collom. The meeting adjourned at 5:15p.m.

  
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Jim Meece, President

  
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Dan R. Collom, 1st Vice President

  
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Bruce Hartman, 2nd Vice President

ATTEST:

  
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Laura J. Fischer, Parke County Auditor