

BOARD OF COMMISSIONERS

November 4, 2019

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, November 4, 2019, having adjourned from a regular meeting on Tuesday, October 21, 2019.
- II. **ROLL CALL:** Members present were Commissioners Dan Collom, First Vice-President; Bruce Hartman, Second Vice President; Laura J. Fischer, Auditor; Rhonda Montgomery, 1st Deputy Auditor and County Attorney Nick Sauter. Also present were Julie Lanzone, Pam Sanders, Larry Bemis, Scott Craig, Cyndi Todd, Susan Holly, Justin Cole and Randy Norman. President, Jim Meece was absent.
- III. **MINUTES:** Minutes for the regular meeting on October 21, 2019 were approved upon a motion made by Bruce Hartman and seconded by Dan Collom, the motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$177,226.03 was approved for release on Monday, October 28, 2019 on a motion made by Bruce Hartman. Dan Collom seconded the motion and it carried unanimously. Bruce Hartman made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$94,693.39. Dan Collom seconded the motion and it carried unanimously.
- V. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$291,809.72 were approved for release on Monday, November 4, 2019 on a motion made by Bruce Hartman and seconded by Dan Collom. The motion carried unanimously.
- VI. **NEW BUSINESS:**
 - The Board reviewed requests for invoices to be paid outside of the regular claims cycle. Dan Collom made a motion to prepare the request for the \$22,000 for the EMA vehicle grant, contingent upon County Council approval. Bruce Hartman seconded the motion and it carried unanimously.
 - Dan Collom made a motion to approve the invoice for the International Academy of Emergency Medical Dispatch in the amount of one hundred dollars (\$100) for two (2) employees' recertification. Bruce Hartman seconded the motion and it carried unanimously.
 - Bruce Hartman made a motion approve the invoice in the amount of \$27,781.16 for Kelley Chevrolet, contingent upon County Council approval. This money is from the Sheriff's Department Federal Forfeiture fund and will be used for a Sheriff vehicle. Dan Collom seconded the motion and it carried unanimously.
 - Bruce Hartman made a motion to approve the invoice from Nelson & Company in the amount of \$4,447.96, contingent upon County Council approval for the Sheriff Department's bullet proof vests. Dan Collom seconded the motion and it carried unanimously.
 - Bruce Hartman made a motion to approve the invoice from Advanced Correctional Healthcare, Inc., in the amount of \$7,737.71 from the Sheriff's Department for inmate medical costs. Dan Collom seconded the motion and it carried unanimously.
 - Dan Collom made a motion to approve the invoice from Church, Church, Hittle and Antrim in the amount of \$30. The total bill is \$50, however \$20 had been covered from the Parke County Jail Commissary Fund. Bruce Hartman seconded the motion and it carried unanimously.

- Cyndi Todd of the Parke County Redevelopment Commission requested approval for a hand-typed check for a revolving loan in the amount of \$12,000.00 to the Parke Bridge Motel. Bruce Hartman made a motion to approve the hand-typed check and Dan Collom seconded. The motion carried unanimously however, the check had been issued in the normal claims cycle and action was not needed.
- Parke County Auditor, Laura Fischer reported on two (2) claims filed with Traveler's Insurance as a result of injuries occurring during the 2019 Covered Bridge Festival. On October 14, 2019, claimant stepped into a pothole in Bridgeton and fell. Claimant refused medical treatment. On October 20, 2019, claimant overturned scooter in Mansfield, due to un-level concrete, in front of the Mansfield Mill.
- Resolution 2019-23, Assigning Tax Sale Certificate to the Town of Rosedale, parcel #61-14-27-405-006.000-004, address 330 North Depot Street (Sinclair Lot 7 27-14-8), Rosedale, Indiana was presented to the Board. Bruce Hartman made a motion to deem ownership of the property to the Town of Rosedale with abatement of the outstanding taxes. Dan Collom seconded the motion and it carried unanimously.
- The Board reviewed the November 13, 2019 meeting agenda of the Wabash River Heritage Corridor Commission.

VII. OLD BUSINESS: None

VIII. DEPARTMENTAL REPORTS:

Parke County Emergency Medical Services (EMS) Director, Julie Lanzone:

- Lanzone reported an issue with Lifeline billing that she is working to resolve.
- The written department report included 148 responses in October with 123 transports.
- Lanzone reported 172 patient contacts during the 2019 Covered Bridge Festival, with 51 transports.
- Collections for 2019 are at \$447,367.73, which is \$46,671.92 above 2018 collections.
- The average monthly collection is \$44,789.89.
- October 2019 billing is \$85,426.00.
- Currently there are three-hundred seventy-one (371) outstanding accounts totaling \$223,097.35
- The Ambulance Service breakfast will be held November 24, 2019 at 9:00am.

Parke County Sheriff Department, Justin Cole:

- Sheriff Cole reported a total of sixty-nine (69) inmates; sixteen (16) of those being from other counties or from the Department of Corrections.
- Sheriff Cole turned in a Uniform Crime Reporting Code report for the month on October 2019, separated by town.

Parke County Highway Supervisor Randy Norman:

- Norman presented a Notice to Supply Dealers to the commissioners for signature.
- Norman presented the Community Crossing grant paperwork for signatures. All roads were approved, giving Parke County, \$772,455.72, which represents 75% of the requested amount.
- Norman presented the contract for 2020 Bridge Inspections to the commissioners for signature.

- Dan Collom made a motion to approve the five year lease agreement with Westside Tractor Sales for a 2020 John Deere excavator. The new equipment includes four (4) outriggers, a trenching bucket and preventative maintenance. Bruce Hartman seconded the motion and it carried unanimously.
- Norman requested Attorney Nick Sauter's assistance with two (2) employee-CDL related issues.

IX. **PERSONS REQUESTING TIME ON THE AGENDA:** None

X. **PUBLIC COMMENTS:** None.

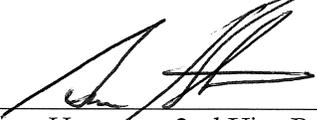
XI. **ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Bruce Hartman and seconded by Dan Collom. The meeting adjourned at 4:49 p.m.

ABSENT

Jim Meece, President



Dan Collom, 1st Vice President



Bruce Hartman, 2nd Vice President

ATTEST:



Laura J. Fischer, Parke County Auditor