

BOARD OF COMMISSIONERS

November 18, 2019

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, November 18, 2019, having adjourned from a regular meeting on Monday, November 4, 2019.
- II. **ROLL CALL:** Members present were Commissioners, Jim Meece, President; Dan Collom, First Vice President; Bruce Hartman, Second Vice President; Laura J. Fischer, Auditor; Rhonda Montgomery, 1st Deputy Auditor; and Nick Sauter, County Attorney. Also present were Pam Sanders, Larry Bemis, Julie Lanzone, Karen Arnold, Mary Alice Gregg, Justin Cole, Randy Norman, Nicki Yates and Heather Emery.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, November 4, 2019 were approved on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$184,639.63 was approved for release on Monday, November 8, 2019 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Payroll Accounts Payable Report in the amount of \$137,907.30. Bruce Hartman seconded the motion and it carried unanimously.
- V. **NEW BUSINESS:**
- The Board reviewed requests for invoices to be paid outside of the regular claims cycle. Dan Collom made a motion to pay all requests for hand-typed checks as follows: 1.) KnowBe4, Inc. for the cyber security awareness contract, previously approved in the amount of \$1,931.85. 2.) Ceres Solutions in the total amount of \$5,918.73 will be split between funds 1170 and 1138. 3.) J.A.M. invoice for the Justice Steven Davis reception in the amount of \$525.00. 4.) Parke County Sentinel in the amount of \$114.00 for the announcement of the Justice David visit. 5.) JNT Services, Inc. in the amount of \$2,409.90 for the installation of the emergency lights in the EOC vehicle and 6.) A total of \$25,000.00 for the Covered Bridge Festival payable to PCI for tent rental, cleaning supplies, bus services, portable restrooms and lawn maintenance. Bruce Hartman seconded the motion and it carried unanimously.
 - Karen Arnold of Deckard Engineering & Surveying presented an amendment to the Limited Use Agreement between the Town of Rockville and Parke County. WTH Technology, Inc. will be mapping new sewer and water lines for the Town of Rockville and is seeking permission to use the county maps to align their survey maps, with the understanding that data changes cannot be made.
 - Commissioners reviewed the 2020 Commissioner meeting schedule. Bruce Hartman made a motion to approve the 2020 schedule. Dan Collom seconded and it carried unanimously.
 - Commissioners reviewed the 2020 Payroll schedule. Dan Collom made a motion to approve the 2020 schedule. Bruce Hartman seconded and it carried unanimously.
 - Commissioners reviewed Extension Contractual Services Agreement between Purdue University and Parke County Government. The contract includes a 2.5%

increase over last year. Jim Meece made a motion to approve the contract. Dan Collom seconded and it carried unanimously.

- The Board reviewed the e-mail and sample "Complete Count Committee" letter from Joshua Bougie regarding the 2020 Census Committee. Commissioners are working on committee appointments.
- The Board reviewed the Superior Forest Permit revision from the Indiana Department of Environmental Management.
- The Board reviewed a notice from the Indiana Department of Transportation regarding their review of a project with the Federal Highway Administration and INDOT. The 2006-2014 project included replacing the concrete at Jeffries Ford Covered Bridge and due to the age of the project, INDOT would not pursue the \$73.70 due to State Forces.
- Parke County Recorder, Mary Alice Gregg presented a Disaster Recovery Services Agreement between CSI and Parke County Recorder Office for 2020. The software is \$748.00 annually and back-up the Recorder's records in the event of a disaster that would damage the computer system and recorded county records. Bruce Hartman made a motion to approve the contract. Dan Collom seconded and the motion carried unanimously.
- Commissioners reviewed the October 2019 Parke County Plan Commission and Zoning Appeals Board report, noting \$442,200.00 in new construction for the month.
- Laura Fischer, Auditor presented the 2019 TML report, noting overall Parke County collected \$2,545 less than in 2018. The Commissioners intend to discuss the handmade exemptions prior to next year's festival.

VI. OLD BUSINESS:

- Jim Meece asked for anyone who may be interested in serving on the CVC Board.
- Mr. Meece reminded everyone that the Covered Bridge Festival is hard on the courthouse lawn and to that end, he reported that the lawn has been aerated and seeding has been finished.
- Mr. Meece reported on an old piece of concrete in the ground at the Northeast quadrant of the courthouse lawn that needs to be removed.
- Mr. Meece spoke about installing a handrail on the Northwest corner at the veteran memorial, as well as obtaining bids to install a sprinkler system on the lawn, which he said, Don Pruner can cover one half of the cost from his budget. Jim Meece made a motion for Pruner to collect bids on the sprinkler system. Dan Collom seconded and the motion carried unanimously.

VII. DEPARTMENTAL REPORTS:

Parke County Sheriff, Justin Cole: No report

Parke County Highway, Randy Norman:

- Randy Norman requested signatures and approval for the INDOT agreement for the unofficial detour at Strawberry & Coloma Roads. The agreement is for patching only and is a total of \$4,927.22. Bruce Hartman made a motion to approve the agreement. Dan Collom seconded the motion and it carried unanimously.

- Norman reported receiving a complaint from a resident at Highbridge Road that people are crossing his property to get to the bridge. Resident is requesting the county pass a No Parking ordinance and put up No Public Access signs. Attorney Nick Sauter will draft the ordinance for the Commissioner meeting.
- Jim stated that he had complaints in Lodi about the pipe needing cleaned out. Jim will meet with Randy and drive up to Lodi to check out the condition.
- Norman reports that two new hires started November 18; two more start on December 2, 2019 and he is still short two people at the Highway Department.
- The Highway Department is in the process of stockpiling Duraberm.

Parke County Ambulance Service, Julie Lanzone: No report.

Parke County EMA/911 Director:

- The former EMA/911 Director did purchase a vehicle under the 2016 unobligated funds grant applied for last month, an Equinox.
- The Commissioners conducted interviews on to replace the EMA/911 Director and after a difficult selection process, chose Chris O'Brian to begin immediately.

VIII. PERSONS REQUESTING TIME ON THE AGENDA: None.

IX. PUBLIC COMMENTS: None.

X. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 4:50p.m.



 Jim Meece, President

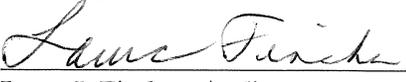


 Dan R. Collom, Vice President



 Bruce Hartman, Second Vice President

ATTEST:



 Laura J. Fischer, Auditor