

BOARD OF COMMISSIONERS

October 7, 2019

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, October 7, 2019, having adjourned from a regular meeting on Monday, September 16, 2019.
- II. **ROLL CALL:** Members present were Commissioners Jim Meece, President; Dan R. Collom, First Vice-President; Bruce Hartman, Second Vice President; Laura J. Fischer, Auditor; Rhonda Montgomery, 1st Deputy Auditor and County Attorney Nick Sauter. Also present were Chris Newcomb, Pam Sanders, Mike Strack, Julie Lanzone, Jason Frasier, Deb Barnett, Justin Cole, Amy Hensley and Randy Norman.
- III. **MINUTES:** Minutes for the September 16, 2019 meeting were approved upon a motion made by Dan Collom and seconded by Bruce Hartman, the motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$165,086.07 was approved for release on Monday, September 30, 2019 on a motion made by Bruce Hartman. Dan R. Collom seconded the motion and it carried unanimously. Dan R. Collom made a motion acknowledging receipt of the Payroll Accounts Payable Report in the amount of \$170,950.43. Bruce Hartman seconded the motion and it carried unanimously.
- V. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$501,827.14 were approved for release on Monday, October 7, 2019 on a motion made by Dan R. Collom and seconded by Bruce Hartman. The motion carried unanimously.
- VI. **NEW BUSINESS:**
 - Requests for an invoice to be paid outside of the regular claims cycle was reviewed by the Board. Dan R. Collom made a motion to allow the Auditor to process payment for the following: Utility Management and Construction LLC, in the amount(s) of \$40,575.00 and \$475.00, for Rockville Lake Park. Bruce Hartman seconded the motion and it carried unanimously.
 - The Commissioners reviewed information from Debbie Barnett, giving a brief update on current projects for the Soil & Water Conversation District. The State Soil Board meeting will be held on October 29, 2019 and Parke County Commissioners are invited to attend.
 - The Board reviewed a quote from KnowBe4 on cyber security awareness training, in the amount of \$1,931.85. Dan Collom made a motion to approve the quote and Bruce Hartman seconded. The motion carried unanimously.
 - Parke County Health Department presented four (4) independent contractor agreements for temporary food inspectors to work during the 2019 Parke County Covered Bridge Festival. The contractors are Mindy Griffin, Jami Montgomery, Jeffrey Koning and Stacey Patton. Jim Meece made a motion to enter into the contracts as presented, Dan Collom seconded the motion and it carried unanimously.
 - The \$750.00 grant from Parke County Community Foundation for the “Justice Steve David reception was received, and the Board of Commissioners accepted the funds. Honorable Judge Swaim’s office will host the reception on October 21, 2019 at 4:00p.m., at the Rockville American Legion. The public is encouraged to attend the event.
 - Amy Hensley gave the Board an update on several grants she applied for through Homeland Security. One of the de-obligated 2016 fund grants were approved for the purchase of a vehicle

for the Parke County EOC, in the amount of \$22,462.00. Bruce Hartman made a motion for acceptance of the grant funds and authorized the Auditor to set up the appropriate fund. Dan Collom seconded the motion and the motion carried unanimously.

- Hensley subsequently applied for another grant – Access control and ID verification in the amount of \$87,150.00. This money will be used to update the Parke County Sheriffs’, Parke County 911 and EMS servers, firewalls and 2 cameras for the Sheriffs’ Department. The funds will also be used to update the County’s ID badge system. Bruce Hartman made a motion for Hensley to pursue the grant and authorized the Parke County Auditor to set up the appropriate funds. Dan Collom seconded the motion and the motion carried unanimously.
- Board reviewed a letter from the Indiana Department of Natural Resources regarding the acknowledgement of proposal for dual review/rehabilitation of the State Route 163 Bridge over the Wabash River.
- The Board reviewed a letter from the Vermillion County Commissioners requesting a joint regional jail facility. The Commissioners declined and a letter of response will be sent from the Auditor’s office.
- Board reviewed a letter of recommendation from Parke County Assessor, Katie Potter for a replacement on the PTABOA Board. Jim Meece made a motion to accept Potter’s recommendation for James St. Clair to fill the vacancy and Bruce Hartman seconded. The motion carried unanimously
- Board reviewed a letter from the Indiana Department of Environmental Management regarding the Superior Forest Products, LLC, Air Permit.
- The Parke County Veteran’s office requested permission to use the courthouse lawn for the Veteran’s Day activities, November 11, 2019. Bruce Hartman made a motion to grant the Veteran’s Office request and Dan Collom seconded. Motion carried unanimously.
- Board review the Parke County Zoning & Planning Commission September 2019 monthly report.
- Board reviewed the Parke County Clerk’s August 2019 monthly report.
- The Board reviewed Ordinance 2019-23, presented by the Highway Department establishing a 20 m.p.h. speed limit at County Road 750 North at Warrior Road and ending 0.190 miles West of Warrior Road. Jim Meece made a motion to approve a Same Day-Same Meeting Ordinance and Ordinance 2019-23. Bruce Hartman seconded the motion and it carried unanimously.
- The Board reviewed Ordinance 2019-24, presented by the Highway Department establishing a 20 M.P.H. speed limit on Warrior Road starting at 0.036 miles South of State Route 47 and ending 0.270 miles South of State Route 47. Jim Meece made a motion to approve a Same Day-Same Meeting Ordinance and Ordinance 2019-24. Bruce Hartman seconded the motion and it carried unanimously.

VII. OLD BUSINESS:

- Vacate Alley in Lyford, Linda Evans request. The Board was awaiting proof that Ms. Evans had published the public notice. Jim Meece made a motion to approve Ordinance 2019-22, vacating Whitehead Street in Lyford. Bruce Hartman seconded and the motion carried unanimously.
- Parke County Auditor, Laura J. Fischer reported that the Auditor’s office will not go paperless with payroll as previously discussed, as not all County employees have access to e-mail.
- Parke County Clerk, Stacie Jeffries advised the Commissioners by letter dated September 16 that the Raccoon Township Board had one too many board members. Prior to the October 7

Commissioner meeting, one board member voluntarily resigned. As a result, no action is required by the Commissioners.

VIII. DEPARTMENTAL REPORTS:

Parke County Emergency Medical Services (EMS) Director, Julie Lanzone:

- Lanzone reported 118 responses in September, with 98 patient transports.
- Collections for 2019 are currently \$394,481.25; \$46,715.23 above 2018 collections.
- The average monthly collection over the past 12 months is \$45,854.78 and the Ambulance Service is on track to collect over \$525,000.00 in 2019 revenue.
- The Ambulance Service currently has 376 outstanding accounts totaling \$237,403.20 to be collected. Of the outstanding accounts, \$116,944.56 is from private pay/non-insured.
- Fifteen (15) accounts totaling \$12,684.76 were submitted to collections due to non-payment, and four (4) accounts totaling \$3,169.25 were listed with the collection company legal team for litigation.
- All four ambulance are back in service, however the vehicle maintenance fund has been completely depleted.
- The Ambulance Service breakfast will be held on November 24, 2019 at 9:00 a.m.

Parke County Sheriff Justin Cole:

- The Jail count for today is sixty-eight (68); fifty-two (52) county and eight (8) DOC.
- The Board reviewed the Parke County Sheriff's Department September 2019 monthly report.

Parke County Highway Supervisor Randy Norman:

- Commissioner Meece reported a complaint regarding the new asphalt material oil mix used on WAXI road. The mix is from P.C. Aggregates and not the fault of the County.
- Randy Norman presented the two speed limit ordinances for Warrior Road.
- The Board inquired if ADA grants may be available for replacing sidewalks in the incorporated towns (specifically Bridgeton).

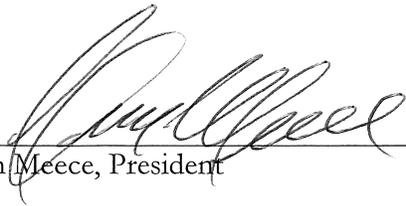
Emergency Management/ E911 Director Amy Hensley:

- Hensley updated the Board on the grants applied for through Homeland Security.
- Discussed the cracks in the EOC building. Commissioners informed Hensley that the cracks may be sealed to prevent further damage, however, Don Pruner meanwhile will seek additional bids on the repair.

IX. PERSONS REQUESTING TIME ON THE AGENDA: None.

X. PUBLIC COMMENTS: None.

XI. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan R. Collom and seconded by Bruce Hartman. The meeting adjourned at 5:13 p.m.



Jim Meece, President

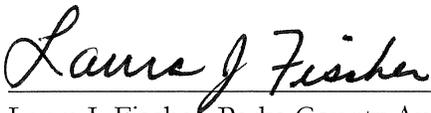


Dan R. Collom, 1st Vice President



Bruce Hartman, 2nd Vice President

ATTEST:



Laura J. Fischer, Parke County Auditor