

BOARD OF COMMISSIONERS

October 7th, 2013

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 3:45 p.m. on Monday, October 7th, 2013, having adjourned from a regular meeting on Monday, September 16th, 2013.
- II. **ROLL CALL:** Members present were Commissioners Jim Meece, President; Greg Harbison, First Vice President; Dan R. Collom, Second Vice President; County Attorney John Asbury; Pam Adams, Auditor; and Janie Hardman, 1st Deputy Auditor. Also present were Randy Staley, Cyndi Siddens, Randy Norman, Mary Jo Harkrider, Mary Alice Gregg, Marylin R. Allen, D. Michael Eslinger, Bill Todd and Amy Hensley.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, September 16th, 2013 were approved on a motion made by Greg Harbison and seconded by Dan Collom. The motion carried unanimously.
- IV. **PAYROLL:** Dan Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$219,159.91. Greg Harbison seconded the motion and it carried unanimously.
- V. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$732,647.77 were approved for release on October 7th, 2013 on a motion made by Greg Harbison and seconded by Jim Meece. The motion carried unanimously. Auditor Pam Adams informed the Board claims to INDOT in the amount of \$210,781.61 and to M. Jewell, LLC in the amount of \$91,721.34 significantly increased the total amount of claims this month.
- VI. **NEW BUSINESS:**

- A letter from the Indiana Criminal Justice Institute regarding the submission of grant requests by the Parke County Local Coordinating Council was reviewed by the Board.
- Greg Harbison made a motion to approve the Business Associate Agreement between Parke County and Apex Benefits Group, Inc. Dan Collom seconded the motion and it carried unanimously.
- The Clerk, Veterans Service Officer, Planning Commission and Treasurer's monthly reports were presented for review.
- Jim Meece mentioned an application will be accepted for the Veterans Service Officer position although the County is not currently seeking applicants.

VII. **OLD BUSINESS: None**

VIII. **DEPARTMENTAL REPORTS:**

Parke County Highway, Randy Norman:

- Submitted quarterly service records.
- Greg Harbison made a motion to approve the Notice to Supply Dealers to provide notification requesting bids be submitted by November 18th, 2013. Dan Collom seconded the motion and it carried unanimously. Bids will be awarded on December 2nd, 2013.
- Greg Harbison made a motion to approve the change order for Bridge #72 extending the completion date by 365 days. Dan Collom seconded the motion and it carried unanimously.
- Presented a claim in the amount of \$1,748.52 for construction engineering.
- Reported crews have completed marking the right-of-way in Mansfield and Bridgeton in preparation for the 2013 Covered Bridge Festival.

Parke County Sheriff, D. Michael Eslinger:

- The Jail count for today was sixty-four. Fifty-three County and ten Department of Correction inmates and one out-of-county.
- Presented the UCR, DOC and ROC for September 2013.
- Reported the new dishwasher for the jail has been purchased at a cost of \$6,985.00 with an additional cost of \$2,000.00 for installation.

- Reported an average of \$.78 in food costs per prisoner meal for January thru August 2013. The meals are well balanced and dietician approved. The total cost per meal is \$.94, which also include costs for non-consumable items used in meal preparation for the same time period.
- Greg Harbison made a motion to approve the increase of Sheriff Sale costs to \$200.00. Dan Collom seconded the motion and it carried unanimously.
- Reported Marine Patrol statistics for the 2013 season.

IX. PERSONS REQUESTING TIME ON THE AGENDA:

Parke County Health Department, Cyndi Siddens appeared before the Board to obtain signatures on the independent contractor agreements for the temporary food inspectors for the 2013 Covered Bridge Festival.

Siddens also presented an application for a bioterrorism grant. Dan Collom made a motion to approve the application for the 2013-2014 Bioterrorism Preparedness Grant. Greg Harbison seconded the motion and it carried unanimously.

X. PUBLIC COMMENTS:

Randy Staley, a soil scientist from Clay County, introduced himself to the Board. Staley has been in contact with Parke County Sanitarian Liddy Wright and would like to discuss the recently passed sewage ordinance with the Board.

XI. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Greg Harbison and seconded by Dan Collom. The meeting adjourned at 4:49 p.m.

Jim Meece, President

Greg Harbison, 1st Vice President

Dan R. Collom, 2nd Vice President

ATTEST:

Pam Adams, Auditor