COUNTY COUNCIL
January 9th, 2020

I. **CALL TO ORDER:** The Parke County Council convened in a regular meeting on Thursday, January 9th, 2020 to consider additional requests in excess of the Budget allowed for 2020, and to conduct such other business as may be properly brought before the Council.

II. **ROLL CALL:** Council members present were John K. Pratt, President; Larry Gambaiani, Vice President; Roy Wrightsman, Jack B. Butler, Rick Patton, Laura Fischer; Auditor and Rusty Ratcliff; 3rd Deputy Auditor. Thomas E. Stambaugh and James E. Howard were absent. Also present were Katie Potter, Rhonda Montgomery, Cyndi Todd, Kim Shorter, Larry Bemis, Stacie Jeffries, Donna McVay, Justin Cole and Julie Lanzone.

III. **ELECTION OF OFFICERS AND COUNCIL APPOINTMENTS FOR 2020:**

Jack B. Butler made a motion to retain John K. Pratt as County Council President and Larry Gambaiani as County Council Vice President for 2020. Rick Patton seconded the motion and it carried unanimously.

A list of 2020 appointments was presented for the Council's review. Larry Gambaiani made a motion to approve all of the appointments as presented. Jack B. Butler seconded the motion and it carried unanimously, thus the following appointments were made for 2020

POSITION	NAME	TERM
Council President	John K. Pratt	2020
Council Vice President	Larry Gambaiani	2020
Plan Commission Representative	Jack B. Butler	2020
Economic Redevelopment Commission	John K. Pratt	2020
Rockville Economic Development Commission	Larry Gambaiani	2/1/2019 – 1/31/2021
Economic Development Commission	Roy Wrightsman	2020
West Central Indiana Economic Development Advisory Board	James E. Howard	2020
Local Alcoholic Beverage Board	Jerry McMullen	2020
Parke County Park Board	Matt Helderman	2017-2020
Parke County Park Board	Pam Adams	2019-2022
Board of Zoning Appeals	Brad Craycraft	2020
Property Tax Assessment Board of Appeals	Kim Shorter	2020
	Darrek Davis	2020
Parke County Public Library Board	Randy Wright	6/1/2018 – 05/31/2021
	Judy Brook	01/01/19 – 12/31/2022
Montezuma Public Library Board	Paul Ballantyne	2020-2023
911 Advisory and Communications Board	Larry Gambaiani	2020
Local Emergency Preparedness Commission and Emergency Management Agency Advisory Board	Thomas Stambaugh	2020
County Council Attorney	Robert Clutter	2020

IV. **2019 MEETING SCHEDULE:** Parke County Auditor presented the Council with a proposed 2020 Meeting Schedule. The regular meetings on the proposed schedule remain on the second Thursday of each month at 9:00 a.m. and will be held at the Emergency Operations Building located at
110 East High Street, Rockville, Indiana. The 2021 Budget Hearings will be tentatively set to be held on August 20 and 21, 2019. The Budget Hearings will be held in Room 106 of the Parke County Courthouse located at 116 West High Street, Rockville, IN 47872. Jack B. Butler made a motion to adopt the meeting schedule as presented. Rick Patton seconded the motion and it carried unanimously.

V. **READING OF THE MINUTES:** Minutes for the Budget Hearings held on August 15th and 16th, 2019 were approved on a motion made by Larry Gambaiani and seconded by Jack B. Butler.

VI. **TRANSFER OF FUNDS:** No transfers were presented to the Council for consideration.

VII. **JURY PAY:** The Auditor presented the Parke County Clerk's certification of jury fees collected for September 2019, October 2019, November 2019, and requested a total of $773.84 be transferred into the Jury Pay Fund, pursuant to IC 33-19-8-8. Rick Patton made the motion to direct the Auditor to transfer the jury fees collected in the amount of $773.84 from the County Users Fund to the Jury Fee Fund. The motion was seconded by Larry Gambaiani and unanimously carried.

VIII. **ADDITIONAL APPROPRIATION REQUESTS:** The Council considered additional appropriation requests as published in the newspaper December 25, 2019. Council President John K. Pratt reviewed the appropriations from written requests submitted by Auditor, Laura J. Fischer. Thus, the following ordinance was adopted: WHEREAS: it has been determined it is now necessary to appropriate more money than was appropriated in the annual budget for 2020, BE IT ORDAINED, by the County Council of Parke County, Indiana, for the expenses of said County government, the following additional sums of money are hereby appropriated and ordered set out of the funds herein specified, subject to the law governing the same: Roy Wrightsman made a motion to approve the additional appropriation requests as advertised on December 25, 2019. The motion was seconded by Jack B. Butler and carried unanimously.

FUND/ DEPARTMENT	AMOUNT REQUESTED	AMOUNT APPROVED
Virtual Education Grant Fund		
Major Budget Classification/Personal Services/Police Pension		
9155-00-01-2201	2,500.00	2,500.00
Total for Virtual Education Grant Fund	**2,500.00**	**2,500.00**
Adult Probation Administrative Fund		
Major Budget Classification/Personal Services/Probation		
Assistant 2000-00-01-1205	227.54	227.54
Total for Adult Probation Administrative Fund	**227.54**	**227.54**

IX. **OTHER BUSINESS:**

- The Council received the Wabash River Heritage Corridor Commission January 08, 2020 meeting agenda and minutes for review.
- The Council reviewed the Rockville Lake Park 2019 Annual report.

X. **COMMITTEE REPORTS:**

- Redevelopment Commission (RDC) – No Meeting was held.
- Planning and Zoning Commission – Jack B. Butler.
  - A meeting was held, but no business was conducted.
- Courthouse Security Board – John K. Pratt
  - The Indiana State Police will be holding an active-shooter training for all Courthouse employees on January 24, 2020 at 11:00 a.m. and will be held in the Courtroom.
  - The Sheriff's department is making plans to hold a second active-shooter training for the Courthouse employees later in the year. The date has not been set.

XI. **NEW BUSINESS:**

- **Parke County Assessor – Katie Potter**
  - Phase 2 of reassessment has been completed.
  - The Sales Disclosure Form file will need to be to the State by January 31, 2020 and the Ratio Study will need to be to the State by February 28, 2020

- **Parke County Ambulance Director – Julie Lanzone**
  - The Ambulance Service generated a total of $540,775.14 in revenue in 2019. The Ambulance Service experienced record revenue generation in 2019 but also the record for run volume was also broken. Lanzone will submit the full year-end report to the Council in their February meeting.
  - The administrative assistant position shared between EMA and EMS has been vacated. Chris O'Brien and Lanzone will be holding interviews for the position during the week of January 20th.
  - The Ambulance Service will not hold another breakfast meeting until March. Lanzone will inform the Council of the exact date at a later time.
- **Parke County Sheriff – Justin Cole**
  - Cole submitted his 2019 year-end report of collections for review.
  - Roy Wrightsman made a motion to approve the *Compensation Agreement in Lieu of Statutory Fees Between Justin W. Cole and the County of Parke.* Larry Gambaiani seconded the motion and it carried unanimously.
- **Parke County Coroner – Donna McVay**
  - 2019 ended for the Coroner's office with a record number of thirty-two (32) cases. McVay is concerned the year's record will be the new norm due to changes in protocol at the women's prison and with the ambulance.
- **Parke County Redevelopment Commission – Cyndi Todd**
  - The sewer project running north out of Rockville on US 41 has experienced an additional delay due to the some of the Shopko parcels being transferred to new owners. This will require the acquisition of a new contract for the lift station. The main Shopko building is still for sale and listed at $1,250,000.00.
- **Parke County Circuit Court Judge – Sam A. Swaim**
  - The Judge asked for clarification on payments made from the Supplemental Public Defender Fund (1200). It was determined as long as there is a positive balance remaining in the appropriation line the invoice would still be paid from the fund. Should the invoice paid cause the cash balance of the fund to go into the red then the Council would approve a temporary loan for the Supplemental Public Defender Fund (1200) to keep the cash balance positive.
  - The Supplemental Public Defender Fund (1200) is not anticipated to generate enough revenue to cover all the expenditure needs of the Judge in 2020. The Council discussed creating a line in the General Fund (1000-38-01-1214) for the Judge's use. The Council will look into processing a reduction/re-appropriation within the general fund to make $5000.00 available in the line.
- **Parke County Clerk – Stacie Jeffries**
  - 2020 is an election year in Parke County.
  - Candidates could begin filing on January 8, 2020 and their last chance to file will be February, 7, 2020 at noon.
- The Council reviewed a *Request for Grant Application* submitted by Probation Officer Jason McHargue. The grant would allow for the purchase of video conferencing equipment. There were no objections from the Council for McHargue to pursue the grant. John K. Pratt signed off on the *Request for Grant Application.*
- The Council reviewed a second *Request for Grant Application* submitted by Probation Officer Jason McHargue. The grant would allow for the funding of a two-year contract with Averhealth to conduct automated drug testing. There were no objections from the Council for McHargue to pursue the grant. John K. Pratt signed off on the *Request for Grant Application.*
- The Council was made aware of a letter from Vermillion County Units of Government requesting Parke County increase their contribution to the Parke/Vermillion Humane Shelter. The Council instructed the Auditor to pay the currently planned distribution of $20,000.00. Additional money would be released at a later date should the Council and Commissioners decide to increase the contribution after speaking with a shelter representative.
- The Council reminded the department heads all encumbrances are due to Roy Wrightsman and the Auditor's office by January 15, 2020.
- Roy Wrightsman read a statement regarding the Councils position on salary ordinances and made a motion to amend the **2020 Salary Ordinance 2019-17** in the following ways:
  1. The bi-weekly pay column removed from the Salary Ordinance.

2. The MVH Restricted fund (1173) erroneously had the operators paid from 1126 and the amendment corrects it to read 1125.
3. Notations Line 1 was altered to now read: "All full-time employees receive a $750 increase & all regular part-time employees receive a $375 increase in 2020, *except as otherwise identified in this ordinance.*"
4. Notations Line 7 was added and reads: "The salary values on this ordinance are the salaries set by the Parke County Council."
5. The following Probation Assistant Salary was correct as follows:

Fund/Appropriation Number	**Department**	**Position**	**Amount Approved**	**Amount Amended**
General				
2000-00-01-1205	Probation	Probation Assistant	$ 7500.00	$ 7,727.54

Larry Gambaiani seconded the motion and it carried unanimously.

XII. OLD BUSINESS: No old business was brought before the Council

AYE	**NAY**
John K. Pratt, President	
Larry Gambaiani, Vice President	
Jack B. Butler	
Jim Howard	
Rick Patton	
Thomas E. Stambaugh	
Roy Wrightsman	

ADJOURNMENT: Having no further business to come before the Council, the motion to adjourn was made by Jack B. Butler and seconded by Larry Gambaiani, the meeting adjourned at 9:38 a.m.

John K. Pratt, President

ATTEST:

Laura J. Fischer, Auditor