

## BOARD OF COMMISSIONERS

September 3, 2019

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Tuesday, September 3, 2019, having adjourned from a regular meeting on Monday, August 19, 2019.
- II. **ROLL CALL:** Members present were Commissioners Jim Meece, President; Dan R. Collom, First Vice-President; Bruce Hartman, Second Vice President; Laura J. Fischer, Auditor; Rhonda Montgomery, 1st Deputy Auditor and County Attorney Nick Sauter. Also present were Larry Bemis, Kathy Collom, Julie Lanzone, Lee Creed, Justin Cole, Justin Norris, Amy Hensley and Randy Norman.
- III. **MINUTES:** Minutes for the regular meeting on August 19, 2019 were approved upon a motion made by Bruce Hartman and seconded by Dan R. Collom. The motion was carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$170,104.21 was approved for release on Friday, August 30, 2019 on a motion made by Bruce Hartman. Dan R. Collom seconded the motion and it carried unanimously. Dan R. Collom made a motion acknowledging receipt of the Payroll Accounts Payable Report in the amount of \$115,704.35. Bruce Hartman seconded the motion and it carried unanimously.
- V. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$343,997.63 were approved for release on September 3, 2019 on a motion made by Dan R. Collom and seconded by Bruce Hartman. The motion carried unanimously. Auditor Fischer explained larger claims for \$4,400 for E911 training; Ambulance rewiring \$17,936 and TIF distribution balance to Town of Montezuma \$20,385.24, as well as aggregate material for the Highway Department.
- VI. **NEW BUSINESS:**
  - Requests for three (3) invoices to be paid outside of the regular claims cycle were reviewed by the Board. Jim Meece made a motion to allow the Auditor to process payment for the following invoices outside of the normal claims cycle: Overhead Door Company, in the amount of \$6,105.00; Indiana State Treasurer (State Board of Accounts), for the school audits in the amount of \$33,069.00 and Cox, Zwerner, Gambill & Sullivan, LLP, in the amount of \$19,007.30 (redevelopment attorney). Dan R. Collom seconded the motion and the motion carried.
  - Bloomingdale Telephone Contract was presented for the Commissioners approval. County Attorney Nick Sauter changed the last paragraph of the contract. Dan Collom made a motion to approve the contract for a three (3) year period, effective May 30, 2019 to May 30, 2022. Bruce Hartman seconded the motion and the motion carried unanimously.
  - The Board reviewed the Wabash River Heritage Corridor Commission meeting agenda for September 11, 2019.
  - The Board reviewed the Indiana Department of Environmental Management permit approval for Parke County Veneer.
  - The Board reviewed the HRA Policy. There is no change in the language and it is to be applied as written and as intended. *Employees with HRA accounts who **retire** from employment will have access to 100% of the funds for a period of six (6) months or until the account balance is zero dollars, whichever comes first.* No board action was taken.

- The Board reviewed the proposal from the Wellness Clinic Mobile X-ray. Meece expressed his concern about getting it re-x-rayed at the hospital. Lanzone explained that you can take an electronic copy with you to a specialist and bypass a second X-ray. Bruce Hartman made a motion to approve the Wellness Clinic Mobile X-ray to charge the county for any mobile X-ray incurred by a county employee (approximately \$60). Dan Collom seconded the motion and it carried unanimously.
- Lee Creed appeared before the board to express concerns regarding the four (4) way stop in Kitesville. Because of the steep incline and the road washing away, people have a hard time coming to a stop, and tend to run the stop sign. Creed expressed that a lot of accidents happen at this intersection. Commissioners asked Randy Norman to go out and look at what might be done to correct. Norman indicates it will take a lot of fill to level the area up to the stop sign.
- Lee Creed also inquired of the mowing around Big Rocky Fork Covered Bridge. The Commissioners indicated that the Bellmore Fire Department had been mowing the area and may be waiting closer to Covered Bridge Festival time; but they will follow up. Mr. Creed indicated that he would be happy to mow it but understands there may be an insurance “release of liability” issue. Attorney Sauter will follow-up with Mr. Creed.
- The Board reviewed the Traveler’s insurance claim in the amount \$3,700 on the accident involving the Sheriff Deputy on August 28, 2019.

**VII. OLD BUSINESS:**

- The Board made an appointment to the Parke County Planning & Zoning board. Dan Collom made a motion to appoint Paul Myers and Bruce Hartman 2nd the motion and it carried unanimously.
- Board acknowledged ads in both the Parke County Sentinel and the Daily Clintonian newspapers for the vacancy in the Penn Township Trustee.
- Linda Evans/Lyford Vacate Alley Ordinance is tabled until Ms. Evans shows proof of publication. Must be advertised for thirty (30) days, before the Commissioners can act.
- Judson property – County Attorney has nothing to prove that the Judson Township Trustee dissolution was received by the State. State archives cannot produce a document to prove it was filed with them. Parke County documents only show the Recorder’s office stamp for the County.

**VIII. DEPARTMENTAL REPORTS:**

**Parke County Emergency Medical Services (EMS) Director, Julie Lanzone:**

- Reported year to date revenues from the Ambulance Service are \$346,292.94, which is ahead \$41,197.34 of what was collected at the same time last year.
- Currently have 376 outstanding accounts totaling \$242,384.98
- 30 new accounts totaling \$15,315.11, in August have been submitted to the new collections company and two are going to litigation.
- Wage garnishments will begin with the new collections company.
- Ambulance department has two vacancies.
- Next Ambulance service breakfast is scheduled for September 22, 2019.

**Parke County Sheriff Justin Cole:**

- The Jail count is seventy-four (74) inmates. There are fifty-four (54) County; five (5) Department of Corrections (DOC), and fifteen (15) out of county inmate.
- Sheriff Cole reported that the auction is this Saturday, September 7, at 9:00a.m. and requested permission to dispose of an abandoned coin collection, dog cages and miscellaneous junk at the upcoming public auction. Jim Meece made a motion grant Sheriff Cole's request, and categorize scrap and other assorted items as surplus and dispose of the items during the public auction. Dan Collom seconded the motion and carried unanimously.
- Sheriff Cole announced that the National Night Out this year at the Parke County Fairgrounds will be held on Tuesday, September 10, 2019, from 5:00p.m.-9:00p.m.
- Sheriff's Department has two vacancies for a female jail officers.

**Parke County Highway Supervisor Randy Norman:**

- Truck Route Ordinance 2019-18 added 1000 East from 1200 to the Amish business (Ferndale).
- Will have Truck Route sign & Hidden Drive sign proofs tomorrow.
- Brush cutting 50 North (north of Bellmore), then to Portland Mills Road, then WAXI Road over 500 East.
- Attorney Sauter will send letters out to business owners along truck routes.
- Evergreens on corner at New Discovery Road and Bridgeton Road were discussed. Commissioner Collom asked if we can send a letter to the land owner regarding trimming. Sauter will do some research on the county's ability to clear the right-of-way.
- Discussed brush cutting equipment (Lane Shark).
- Discussed iron bridge trusses.

**Parke County EMA/E911 Supervisor Amy Hensley:**

- Awaiting the siren quote, no response yet.
- Hensley e-mailed Commissioners about the September 13 conference and encouraged the Board to attend – classes on active shooter practice/response, public safety exercise and commissioner liabilities.

**IX. PERSONS REQUESTING TIME ON THE AGENDA:** None.

**X. PUBLIC COMMENTS:** None.

**XI. ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Dan Collom. The meeting adjourned at 4:58 p.m.

  
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 Jim Meece, President

  
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 Dan R. Collom, 1st Vice President



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Bruce Hartman, 2nd Vice President

ATTEST:



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Laura J. Fischer, Parke County Auditor