

**BOARD OF COMMISSIONERS**  
**June 15th, 2015**

- I. CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, June 15th, 2015, having adjourned from a regular meeting on Monday, June 1st, 2015.
- II. ROLL CALL:** Members present were Commissioners Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Pam Adams, Auditor and County Attorney John Asbury. Jim Meece was absent. Also present were Larry Bemis, Liddy Dowd, Jeff Koning, Randy Norman, Justin Cole and Amy Hensley.
- III. MINUTES:** Minutes for the regular meeting held on Monday, June 1st, 2015 were approved on a motion made by Bruce Hartman and seconded by Dan Collom. The motion carried unanimously.
- IV. PAYROLL:** County payroll in the amount of \$152,709.61 was approved for release on Monday, June 15th, 2015 on a motion made by Bruce Hartman. Dan Collom seconded the motion and it carried unanimously. Bruce Hartman made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$216,309.86. Dan Collom seconded the motion and it carried unanimously. The Board acknowledged receipt of the May Monthly Financial Report.
- V. NEW BUSINESS:**
- Emergency Management/ E911 Director Amy Hensley presented an amended Comprehensive Emergency Management Plan for the Board's consideration. Changes to the current plan include such items as terminology changes, reducing the County Emergency Support Functions (ESF's) from eighteen to fifteen, the addition of an appendix with names and contact numbers and the identification of alternate Emergency Operations Center(s); Hensley suggested the Parke County Ambulance Service Building's conference room as the first alternate and the School in Rockville as the second alternate. Bruce Hartman made a motion to adopt the amended plan. Dan Collom seconded the motion and it carried.
  - Courthouse Clock Tower Field Report #1 from Arsee Engineers, Inc. was presented for the Commissioners review.
  - Reviewed a claims assessment report from HCC Public Risk Claim Service, Inc.
  - The Commissioners were sent a proposal from G.A.R.D. Trust to offer \$5,000.00 voluntary Accidental Death and Dismemberment insurance policies to county employees; premiums would be made through payroll deductions at no cost to the county. After reviewing details of the proposal the Commissioner's declined the proposal.
  - Health Department Food Inspector / Sanitarian Liddy Wright and Jeff Koning appeared before the Board with a proposed Independent Contractor Agreement between the Parke County Health Department and Koning for Emergency Preparedness Co-coordinator services for fiscal year beginning July 1, 2015 and ending June 30, 2016. Bruce Hartman made a motion to enter into the contract on behalf of the County. Dan Collom seconded the motion and it carried.
  - Wright also requested the Commissioners allow out of cycle checks to be written for the contractual payments to Koning when grant monies are received from the State. Bruce Hartman made a motion to allow out of cycle checks to be processed upon receipt of grant money for Koning's compensation. Dan Collom seconded the motion and it carried.
  - Bruce Hartman stated he had been contacted by Health Department Clerk Registrar Cierra Early regarding the need for her to take unpaid vacation due to lack of funding. The Health Department will have their reduced hours posted and a member of the Auditor's staff will process any death certificates during Earley's absence.
  - The Treasurer's and Plan Commission's monthly report were presented for review.
- VI. OLD BUSINESS:** None presented.

**VII. DEPARTMENTAL REPORTS:**

**Parke County Sheriff, Justin Cole:**

- The Jail count for today was fifty-four. Forty-eight County, four Department of Correction inmates and five out of county inmates.
- Presented the DOC Report and Monthly Report of Collections for May 2015.
- Reported he will be hiring two deputies, one to replace Steve Runyan and the other to replace Bill Todd. Runyan and Todd both resigned to accept other positions. Cole stated testing for the applicants has begun and he is hopeful to have both replacements hired by next week.
- Requested permission to seek a technology grant to upgrade the touch screen computer system that controls all of the doors and performs various other functions in the jail. A new version of this system is purchased every five years. Cole would also like to seek another grant to be used to purchase a speed limit sign trailer. The Board gave their consent for Cole to move forward and seek both grants.

**Parke County Highway, Randy Norman:**

- Norman presented a claim for Bridge Inspections in the amount of \$351,130.00.
- Reported crews have begun grinding on 600 W and will begin wedging soon.
- Advised the Board he has sent a letter to the Parke County Redevelopment Commission requesting Tax Increment Finance (TIF) funds to be used to improve Walker Ramp Road which services the East Central Parke TIF District. Norman also requested TIF funds to improve the roads leading to Parke County Aggregates, Superior Hardwood Sawmill and Parke County Veneer; these roads service the West Central Parke TIF District in Reserve and Wabash Townships.

**VIII. PERSONS REQUESTING TIME ON THE AGENDA: None.**

**IX. PUBLIC COMMENTS: None.**

**X. ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Bruce Hartman and seconded by Dan Collom. The meeting adjourned at 5:10 p.m.

(absent)

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Jim Meece, President

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Dan R. Collom, 1st Vice President

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Bruce Hartman, 2nd Vice President

ATTEST:

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Pam Adams, Auditor