

## BOARD OF COMMISSIONERS

February 16th, 2015

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, February 16th, 2015, having adjourned from a regular meeting on Monday, February 2nd, 2015.
- II. **ROLL CALL:** Members present were Commissioners Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Pam Adams, Auditor; Janie Hardman, 1st Deputy Auditor and County Attorney John Asbury. Also present were Don Pruner, J. B. Butler, Cyndi Todd, Mary Jo Harkrider, Justin Cole, Larry Bemis, Toni Stinson and Kristina Alexander.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, February 2nd, 2015 were approved on a motion made by Bruce Hartman and seconded by Dan Collom. The motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$150,946.08 was approved for release on Monday, February 23rd, 2015 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$84,669.12. Bruce Hartman seconded the motion and it carried unanimously. The Board acknowledged receipt of the January Monthly Financial Report.
- V. **NEW BUSINESS:**
  - Bruce Hartman made a motion to approve hand typed checks in the amount of \$10,608.00 payable to Traveler's Insurance and in the amount of \$50,000.00 payable to Partnership Parke County. Dan Collom seconded the motion and it carried unanimously.
  - Courthouse Custodian Don Pruner informed the Board the computer controlling the heating and cooling systems, fire protection sensors and lighting for the Courthouse is beginning to fail. Jim Meece and Pruner will attend the Parke County Council meeting on March 12th, 2015.
  - The Board proofed the Advertisement for Bid for the Courthouse Clock Tower project. Bruce Hartman made a motion approving the advertisement. Dan Collom seconded the motion and it carried unanimously. The pre-bid meeting will be held at the Emergency Services Building on February 26th, 2015 at 2:00 p.m. Bids may be submitted to the Auditor's Office until March 10th, 2015 at 3:00 p.m. Bids will be opened at a special meeting of the Commissioners on March 10th, 2015 at 4:00 in the Emergency Services Building. Bidders must attend the pre-bid meeting in order to submit a bid.
  - Dan Collom made a motion to enter into an annual agreement with Experience Works. Bruce Hartman seconded the motion and it carried unanimously. The County currently has Experience Works employees in the Veterans Office and Planning Commission Office.
  - Bruce Hartman made a motion to approve the Consent and License Agreement with Wabash Valley Power contingent upon amending the document regarding current road names as there were some roads listed with names prior to the E911 address changes. Dan Collom seconded the motion and it carried unanimously.
  - A tort claim received by the County was reviewed by the Board and has been forwarded to MJS Insurance.
  - Purdue Extension will offer a webcast program presented by Larry DeBoer and Tamara Ogle on the 2015 State Budget from 11:00 a.m. to 1:00 p.m. on February 25th, 2015 at the Parke County Extension Office.
  - The Planning Commission and Treasurer's monthly reports were presented for review.
  - Bruce Hartman made a motion authorizing the Auditor to process out-of-cycle checks as they come due for the video arraignment, radio and Competitive Performance Federal Grants. Dan Collom seconded the motion and it carried unanimously.
- VI. **OLD BUSINESS:**
  - Dan Collom and George Nicholas attended the West Central Solid Waste District (WCSWD) meeting on February 4th, 2015. Nicholas will continue to serve as the proxy for Parke County. The Board decided the County would opt out of payments for 2015 to spend down the balance.

## **VII. DEPARTMENTAL REPORTS:**

### **Parke County Sheriff, Justin Cole:**

- Bruce Hartman made a motion to accept the proposal as presented from Koorsen Fire & Security for sprinkler head replacement. Dan Collom seconded the motion and it carried unanimously.
- The Jail count for today was sixty-four; forty-four County, three Department of Correction inmates and seventeen out-of-county.
- Parking at Scott Pet will no longer be allowed during the Parke County Fair.
- A jail inspection revealed two windows need to be replaced.
- Presented the February 2014 Report of Collections.

### **Parke County Highway, Randy Norman:**

- Dan Collom made a motion to accept the 2014 Annual Operations report as presented by Randy Norman. Bruce Hartman seconded the motion and it carried unanimously.
- Reported the Federal standards for bridge inspections have changed and bridge decks rated at four or below must be inspected every twelve months. The County will have to enter into a supplemental contract with Clark-Dietz to cover the additional inspections.
- Presented a claim for Bridge #72 for construction engineering in the amount of \$8,394.09.
- Dan Collom made a motion to approve five change orders for the Bridge #72 project in the amount of \$28,908.56 for rip rap armor to stabilize the back slope; in the amount of \$18,577.44 for rip rap to build the causeway above flood stage; in the amount of \$1,746.01 for sub-grade treatment of the soil; savings in the amount of (\$49,749.50) sub-grade ditching and drainage were not needed and (\$1,821.00) for a column that was not needed. Bruce Hartman seconded the motion and it carried unanimously.

## **VIII. PERSONS REQUESTING TIME ON THE AGENDA:**

**Apex Benefits Group, Toni Stinson** appeared before the Board to follow-up on the County's insurance renewal and procedures for 2015. Anthem will review claims and cut checks to the medical providers and the County will receive invoices from Anthem. As a sponsor of a self-funded insurance plan, Parke County will get weekly and monthly reports with protected health information. Stinson recommends at least one person in the Auditor's Office be HIPPA certified. Auditor Pam Adams stated that she and Brandy Asher will obtain the certification.

In 2016, additional reporting to the Internal Revenue Service and Department of Labor will be required. Stinson explained some financial system vendors will be able generate the reports. Apex Benefits offers training on Compliance Dashboard which ensures compliance with the laws regulating health plans.

Stinson spoke about the recent cyber-attack on Anthem's IT system. Information accessed included names, dates of birth, Social Security numbers, home addresses, email addresses, employment information and income data for over 80 million past and present members. Anthem is offering twenty-four months of identity theft repair and credit monitoring services to current or former members of an affected Anthem plan dating back to 2004. County employees will be directed to the website anthemfacts.com to follow the steps to protect their identity.

## **IX. PUBLIC COMMENTS:**

Parke County Redevelopment, Cyndi Todd appeared before the Board to inquire about the membership fee for Accelerate Indiana. The membership fee to Accelerate Indiana and West Central Indiana Economic Development District will be paid for 2015.

**X. ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 6:19 p.m.

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Jim Meece, President

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Dan R. Collom, Vice President

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Bruce Hartman, Second Vice President

ATTEST:

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Pam Adams, Auditor