

BOARD OF COMMISSIONERS
February 15th, 2016

- I. CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, February 15th, 2016, having adjourned from a regular meeting on Monday, February 1st, 2016.
- II. ROLL CALL:** Members present were Commissioners Jim Meece, President; Bruce Hartman, Second Vice President; Pam Adams, Auditor; Janie Hardman, 1st Deputy Auditor and County Attorney John Asbury. Dan R. Collom, First Vice President was absent. Also present were Pam Sanders, Larry Bemis, Mary Jo Harkrider, Randy Norman and Tim Skinner.
- III. MINUTES:** Minutes for the regular meeting held on Monday, February 1st, 2016 were approved on a motion made by Bruce Hartman and seconded by Jim Meece. The motion carried unanimously.
- IV. PAYROLL:** County payroll in the amount of \$143,129.82 was approved for release on Monday, February 22nd, 2016 on a motion made by Bruce Hartman. Jim Meece seconded the motion and it carried unanimously. Bruce Hartman made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$189,201.78. Jim Meece seconded the motion and it carried unanimously. The Board acknowledged receipt of the January 2016 Monthly Financial Report.
- V. NEW BUSINESS:**
- Bruce Hartman made a motion to enter the Microfilm Services Agreement between Computer Systems Inc. (CSI, Inc.) and the Parke County Recorder for a term of one year. Jim Meece seconded the motion and it carried unanimously.
 - Bruce Hartman made a motion to enter the Disaster Recovery Services Agreement between CSI, Inc. and the Parke County Recorder. Jim Meece seconded the motion and it carried unanimously.
 - Auditor Pam Adams presented the Board with a proposed amendment to the Employee Handbook under the section dealing with discharged employees. The addition states that employees who have been discharged from employment with the County are ineligible for rehire without the approval of the Board of Commissioners. Any official or department head wishing to hire a person who was previously discharged from employment with the County must bring the matter before the Board; who will review the matter prior to making a determination regarding rehiring the applicant. Bruce Hartman made a motion to amend the Parke County Employee Handbook as proposed. Jim Meece seconded the motion and the motion carried unanimously.
 - The Board reviewed the Parke County Inclement Weather Policy and determined no changes to the current policy are necessary.
 - The Auditor's office received on the behalf of the Board of Commissioners a petition to vacate an unnamed street and alley in the Town of Diamond; notification of the petition was sent by certified mail to all adjacent property owners. One certified return receipt was not received prior to the meeting, therefore Bruce Hartman made a motion to table Ordinance 2016-06 which vacates an unnamed street and unnamed alley in the Town of Diamond. Jim Meece seconded the motion and it carried unanimously.
 - The Board reviewed two HCC Public Risk Claim Acknowledgements.
 - Bruce Hartman made a motion to appoint Kim Crowder to the Montezuma Public Library Board for a term of four years ending December 31st, 2019. Jim Meece seconded the motion and it carried unanimously.
 - The 2015 West Central Solid Waste District Annual Report was presented for review.
 - The Board reviewed the 2015 4th quarter estimate Local Option Income Tax (LOIT) report from the Indiana Department of Revenue.
 - The Treasurer's monthly report was presented for review.
 - The Board reviewed the NACo Prescription Drug Discount Card Program report. The number of members has slowly declined over the past several years.
- VI. OLD BUSINESS: None**

VII. DEPARTMENTAL REPORTS:

Parke County Sheriff:

- Auditor Pam Adams reported the Jail count for today was seventy-two. Forty-six County, two parole, two away and twenty-two out of County.

Parke County Highway, Randy Norman:

- Bruce Hartman made a motion to approve the bridge inspection contract between the State of Indiana, acting by and through the Indiana Department of Transportation (INDOT) and Parke County. The County's share of the cost of engineering will be the total amount of the entire cost of the project, less the amount contributed by the Federal government through Federal aid. The maximum Federal share of eligible costs is \$280,570.28, equal to eighty percent of the eligible project costs. Jim Meece seconded the motion and it carried unanimously.
- Bruce Hartman made a motion to authorize Jim Meece to write a letter to Weirs International regarding the 2016 tandem axle truck VIN #1HTWHAZT9GH004181 which has continually in for service more than it has been used.
- Bruce Hartman made a motion to approve the Notice to Dealers to provide notification requesting bids for two tandem axle trucks. Jim Meece seconded the motion and it carried unanimously.

VIII. PERSONS REQUESTING TIME ON THE AGENDA: None

IX. PUBLIC COMMENTS: None

X. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 4:36 p.m.

Jim Meece, President

(absent)
Dan R. Collom, Vice President

Bruce Hartman, Second Vice President

ATTEST:

Pam Adams, Auditor