

BOARD OF COMMISSIONERS
January 17th, 2017

- I. CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Tuesday, January 17th, 2017, having adjourned from a regular meeting on Tuesday, January 3rd, 2017.
- II. ROLL CALL:** Members present were Commissioners Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Pam Adams, Auditor; Janie Hardman, 1st Deputy Auditor; and County Attorney John Asbury. Also present were Phil Savich, Don Pruner, Mike Strack, Jaye Hueston, Russ Love, John Messaglia, Larry Bemis and Randy Norman.
- III. MINUTES:** Minutes for the regular meeting held on Tuesday, January 3rd, 2017 were approved on a motion made by Dan Collom noting the correction to change the day of the meeting to Tuesday and seconded by Bruce Hartman. The motion carried unanimously.
- IV. PAYROLL:** County payroll in the amount of \$146,615.47 was approved for release on Monday, January 23rd, 2017 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Bruce Hartman made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$555,237.62. Dan Collom seconded the motion and it carried unanimously. The Board acknowledged receipt of the December 2016 Monthly Financial Report.
- V. NEW BUSINESS:**
- County Attorney John Asbury opened the sealed bids for the Mansard Roof project. Bids were received from Bulley & Andrews Masonry Restoration, LLC, General Restoration Corporation and Glenroy Construction Company, Inc. Dan Collom made a motion to accept the bids and close the bid process. Bruce Hartman seconded the motion and it carried unanimously.
 - Dan Collom made a motion to approve a hand-typed check in the amount of \$16,656.06 payable to Partnership Parke County for contractual services to update the Pre-Disaster Multi Hazard Mitigation Plan Manual. Bruce Hartman seconded the motion and it carried unanimously.
 - The Board reviewed information from Apex Benefits Group regarding Medicare and HSA eligibility. Employees on the County Health Insurance plan can have an HSA account unless they are enrolled in Medicare. Medicare Part A comes automatically when a person is both age sixty-five (65) and over and receiving Social Security benefits. In rare instances, an employee over age sixty-five (65) is receiving Social Security benefits but not receiving Part A; therefore, the employee would have to write a letter specifically requesting to opt out.
 - Jaye Hueston presented a proposed Fee Schedule Ordinance for the Parke County Board of Health. The ordinance will adjust copy and fax fees and add fees for paternity affidavits, notary services and poster printing and laminating. The Board suggested removal of the fees for the paternity affidavits and notary services. The revised ordinance will be presented at the February 6th, 2017 Commissioner meeting.
 - The 2017 Covered Bridge Certification verifying 28 covered bridges in Parke County was presented for review. Dan Collom made a motion to certify 28 bridges in the County. Bruce Hartman seconded the motion and it carried unanimously.
 - The 2016 Statement of Wage Report was reviewed by the Board.
 - The Veterans Service Officer 2016 Year End Report was presented for review.
 - The Board signed the Alcohol Beverage Board Certificate of Appointment for Michael P. Strack for the term of one year.
 - An IDEM Construction Permit Approval for the plan and specifications for the sanitary sewer West Central Parke TIF District utility extension was reviewed by the Board.
 - An email from Christiana L. Newlin was presented regarding damage to a guardrail at the bridge at County Road 720 South and Fallen Rock Road. Randy Norman will get materials ordered to replace the damaged guardrail.
 - Bruce Hartman made a motion to allow Jim Meece to sign the affidavit granting permission to Parke County Deputy Jessica Lancaster to sign, apply and collect the funds for Unclaimed Property on behalf of the Parke County Clerk, Parke County Emergency Management and Parke County Sheriff's Office. Dan Collom seconded the motion and it carried unanimously.

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- The Board reviewed a Dual Review letter from the DNR regarding the rehabilitation of SR 163 Bridge over the Wabash River near Clinton.

VI. OLD BUSINESS: None

VII. DEPARTMENTAL REPORTS:

Parke County Highway, Randy Norman:

- Reported a field check for a small structure to be replaced 5.34 miles south of US Highway 36 on State Road 59 on January 27th, 2017. There may be an unofficial detour involved.
- Submitted the 2016 Annual Operations Report for the Highway Department.
- Presented recommendations for acceptance of bids for two tandem axle trucks for the Highway Department. Bruce Hartman made a motion to accept the bid from Palmer in the amount of \$156,439.57 per truck as recommended by Randy Norman. Dan Collom seconded the motion and it carried unanimously.
- Reported Highway Department employees will begin working nine (9) hour days beginning January 18th, 2017.

VIII. PERSONS REQUESTING TIME ON THE AGENDA: None

IX. PUBLIC COMMENTS: None

- X. ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 5:00 p.m.

Jim Meece, President

Dan R. Collom, 1st Vice President

Bruce A. Hartman, 2nd Vice President

ATTEST:

Pam Adams, Auditor