

## BOARD OF COMMISSIONERS

January 7th, 2019

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, January 7, 2019 having adjourned from a regular meeting on Monday, December 17th, 2018.
- II. **ELECTION OF OFFICERS:** Bruce Hartman made a motion to retain the same officers as there were in 2018. The motion was seconded by Dan Collom and carried unanimously. The 2019 Parke County Board of Commissioners officers are: Jim Meece, President; Dan R. Collom, First Vice President and Bruce A. Hartman, Second Vice President.
- III. **ROLL CALL:** Members present were Commissioner Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Laura Fischer, Auditor; Rhonda Montgomery, 1st Deputy Auditor and County Attorney Nick Sauter. Also present were Julie Lanzone, Kathy Collom, Mike Strack, Jim Coffenberry, Nick Wilson, Amy Hensley, Randy Norman, Chester Crague, Nancy Swaim and Kim Shorter.
- IV. **MINUTES:** Minutes for the Regular meeting held on Monday, December 17th, 2018 were not yet available.
- V. **PAYROLL:** County payroll in the amount of \$151, 809.51 was approved for release on Friday, January 11, 2019 on a motion made by Dan Collom. Bruce Hartman seconded and it carried unanimously. Acknowledgement of receipts of the Payroll Claims, Accounts Payable report and review of the Financials were tabled until the next meeting.
- VI. **CLAIMS:** Dan Collom made a motion to approve Account Payable Claims. Bruce Hartman seconded and it carried unanimously.
- VII. **NEW BUSINESS:**
  - Hand-typed checks were presented 1.) \$463.84 Henry Schein, Inc., for supplies for the Parke County EMS.
  - Commissions discussed appointments and vacancies. Nick Sauter is the new Parke County Attorney. Bruce Hartman made a motion to replace Owen Harper with Tim Thurman on the Innkeeper's Tax Commission CVC for the 2019-2022 term. Dan Collom seconded the motion and it carried unanimously.
  - Bruce Hartman made a motion to retain Mike Strack for the Local Alcoholic Beverage Board. Dan Collom seconded and it carried unanimously.
  - Bruce Hartman made a motion to accept Assessor Katie Potter's recommendations to the Property Tax Assessment Board of Appeals. Potter recommended Kim Shorter (Level 3) and Derrick Davis. Dan Collom seconded the motion and it carried unanimously.
  - The board reviewed Cassie Wittenmyer recommended appointments to the Plan Commission and Board of Zoning Appeals - Warren Brown, (4-year term) to Plan Commission and Chris Marsolf to the BZA. Dan Collom made a motion to approve and Bruce Hartman seconded, motion carried.

- All other appointments were tabled until next meeting.
- Dan Collom made a motion to approve the request from Parke County Clerk's office for the side drawer for their copy machine. Bruce Hartman seconded the expenditure of \$371, motion carried unanimously.
- Bruce Hartman made a motion to accept the 2019 Parke County Commissioners' Meeting Schedule. Dan Collom seconded and it carried unanimously.
- Bruce Hartman made a motion to accept the 2019 Claims Schedule. Dan Collom seconded and it carried unanimously.
- Dan Collom made a motion to retain the appointments to the West Central Solid Waste District. Bruce Hartman seconded and the motion carried unanimously. Appointments are Dan Collom to the West Central Solid Waste District Board for 2019 and George Nicholas will serve as Collom's proxy for 2019.
- Jim Meece made a motion to authorize payment to the Partnership Parke County (2019 commitment) \$50,000.00. Dan Collom seconded and it carried unanimously.
- Commissioners reviewed the upcoming meeting agenda of the Wabash River Heritage Corridor Commission.
- Bruce Hartman made a motion to approve Parke County Resolution 2019-01, amending Resolutions(s) 2005-03, 2013-07, 2015-02, 2015-11 and 2017-06, regarding a revolving line of credit for Parke County Government. Dan Collom seconded and it carried unanimously.
- Bruce Hartman made a motion to approve Parke County Resolution 2019-02, amending Resolutions(s) 2014-, 2015-09 and 2016-06, a Capital Improvement Plan for the Expenditure of EDIT Tax. Dan Collom seconded and it carried unanimously.
- Commissioners reviewed the Community Mental Health Center report, the Treasurer's monthly report and the Planning Commission monthly report.

#### **VIII. OLD BUSINESS:**

- Bruce Hartman made a motion to approve renewal of the Dossett contract, professional consulting firm \$9,000.00, over a three-year contract. Dan Collom seconded and it carried unanimously.
- Commissioners discussed the 2019 HSA & HRA contributions - January 1st and July 1st, clarifying it may take up to two weeks to get paperwork to the bank.
- Jim Coffenberry made a presentation regarding the Brownfield Assessment Coalition Grant Program for fiscal year 2019. President Jim Meece made some adjustments to the Letter of Intent to participate. Bruce Hartman made a motion to approve. Dan Collom seconded and it carried unanimously.

#### **IX. DEPARTMENTAL REPORTS:**

##### **Parke County Highway Department Superintendent, Randy Norman**

- Norman reported the two hand typed checks for the highway department 1.) \$28, 095.91 to Caterpillar Financial Services, is the 4th of 5 payments for the excavator and 2.) \$201,204 to TCF Equipment Finance is the final payment on the 2017 Gradall. Bruce Hartman made a motion to approve the hand-typed checks. Dan Collom seconded and it carried unanimously.
- Norman presented recommendations for acceptance of bids for the Highway Department for 2019. Bruce Hartman made a motion to accept Norman's recommendations on awarding the bids. Dan Collom seconded and bids were awarded as follows:

**19-1 Bituminous Materials**

Asphalt Materials  
9591 E Mallard Drive  
Rockville, IN 47872

Wabash Valley Asphalt Co.  
PO Box 8297  
Terre Haute, IN 47808

**19-2 Tires and Tubes**

Pomp's Tire Service  
2700 Schuyler Ave  
Lafayette, IN 47905

**19-3 Liquid Petroleum Products**

Ceres Solutions  
4338 W 40 N  
Rockville, IN 47872

**19-4 Oil and Grease Products**

Jackson Oil Company  
1970 Kentucky Ave  
Indianapolis In 46221

**19-5 Stone and Gravel**

243 Quarry  
8090 S State Road 243  
Cloverdale, IN 46120

S & G Excavating  
545 East Margaret  
Terre Haute, IN 47802

Parke County Aggregates  
6039 W 100 N  
Montezuma, IN 47862

Lincoln Park Stone  
545 East Margaret  
Terre Haute, IN 47802

Whitesville Mill  
900 George Nelson Drive  
Portage In 46368

**19-6 Culverts and Bridge Materials**

E3 Bridge  
PO Box 1097  
Bedford, IN 47421

Metal Culverts  
PO Box 330  
Jefferson City, MO 65102

Parke County Aggregates  
428 East Crane Road  
Rosedale, IN 47874

Civil Con  
603 North Shore Drive, Unit 103  
Jeffersonville, IN 47130

E & H Bridge  
8136 St Rd 158  
Bedford, In 47421

**19-7 Repair Parts**

Standard Auto Parts  
780 N Lincoln Rd  
Rockville, In 47872

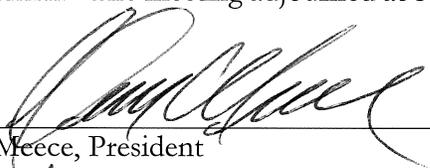
**Parke County EMS Director, Julie Lanzone**

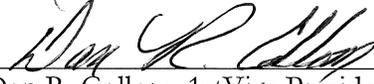
- Lanzone presented year-end report to Commissioners as follows: 1423 responses, 1215 patient transports, 2018 collections \$490,806.52, 2017 collections \$513,510.44, \$22,703.92 behind 2017 collections, and \$123,806.52 above 2018 estimated revenue.
- Currently, we have 299 outstanding accounts totaling \$206,044.62 to be collected. \$42,039.25 of outstanding balance is more than 61 days old and is expected to be collected in the next 14-21 days minus negotiated insurance rates. Accounts totaling \$82,332.01 were submitted to collections due to non-payment.
- Anthem increased reimbursement rates starting December 2018 by approximately \$60-\$70 per run and \$1.20 per loaded mile, which will result in higher reimbursements and higher revenue for 2019.
- Med IV is complete and awaiting state inspection to be put into service.
- Setting up new ePCR software that will go live February 15th, 2019.
- AT&T FirstNet account is set up. Will need signatures for a 2-year contract for devices when purchased (already budgeted).

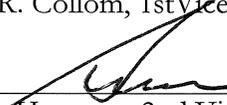
**Parke County Chief Deputy Sheriff, Jason Frazier:**

No report – Frazier absent

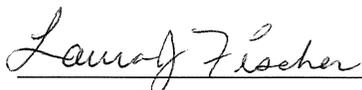
- X. **ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 5:13 p.m.

  
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Jim Meece, President

  
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Dan R. Collom, 1st Vice President

  
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Bruce Hartman, 2nd Vice President

ATTEST:

  
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Laura J. Fischer,  
Parke County Auditor